

	<p style="text-align: center;"><b>stqa?kʷnínw` t</b>  <b>WESTBANK FIRST NATION</b>  515 Highway 97 South  Kelowna, B.C. V1Z 3J2  Phone: (250) 769-4999 Fax: (250) 769-4377  <a href="http://www.wfn.ca">www.wfn.ca</a>  <i>Community. Leadership. Pride.</i></p>	<p style="text-align: center;"><b>MINUTES  ADVISORY  COUNCIL  míktú?tin (May)  8, 2018</b></p> <p style="text-align: center;"><b>Approval Pending</b></p>
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Meeting took place in the First Floor Boardroom of the Westbank First Nation Government Building.

**ADVISORY COUNCIL IN ATTENDANCE:**

Terry Turcan - Chair	Gord Couch – Vice-Chair
Ludwig Teichgraber	John Cole
Rick Ould	

**STAFF IN ATTENDANCE:**

Jeniffer Bellingham	Researcher
Raf DeGuevara	Manager of Inter-Governmental Affairs/Title & Rights
Graeme Dimmick	Senior Planner
Brian Conner	Director of Finance
Adam Nerger	səxʷkʷəqʷəqʷaym / Recording Clerk

<b>CALL TO ORDER</b>	<b>Agenda is attached to these minutes as Exhibit "A."</b>
<i>T. Turcan</i>	Called the meeting to order at 8:57 a.m.
	<b><u>Motion to Adopt the Agenda of míktú?tin (May) 8, 2018</u></b>
<b>MOTION</b>	<b>MOVED BY G. COUCH</b> <b>Seconded by R. Ould</b> <b>THAT</b> the Advisory Council hereby approves the agenda of míktú?tin (May) 8, 2018. <b>CARRIED</b>
<b>NEW BUSINESS</b>	
	<b><u>Adoption of the Minutes of April 10, 2018</u></b>
<b>MOTION</b>	<b>MOVED BY J. COLE</b> <b>Seconded by G. Couch</b> <b>THAT</b> the Advisory Council adopts the minutes of April 10, 2018 as provided. <b>CARRIED</b>
	<b><u>Review of the Resident’s Annual General Meeting</u></b>
	The Advisory Council reviewed the recent Resident’s Annual General Meeting. Various comments from various Advisory Council members included: <ul style="list-style-type: none"> <li>• Overall positive atmosphere at the event;</li> <li>• Appreciation for the speech provided by Councillor Christopher Derickson;</li> </ul>



	<ul style="list-style-type: none"> <li>• Beneficial event to meet and speak with residents;</li> <li>• Open and friendly atmosphere;</li> <li>• Knowledgeable and informative booths hosted by WFN staff members;</li> <li>• A successful event that has improved over previous meeting years;</li> <li>• Improvement to the Advisory Council booth may be beneficial; and</li> <li>• Rearranging of the event setup was ideal and improved sound quality was appreciated by attending residents.</li> </ul>
	The Advisory Council expressed their appreciation for J. Bellingham's efforts in organizing and running the event.
<i>T. Turcan</i>	I received a communication from a former council member of the City of West Kelowna who noted their support for the event and identified its success.
	<b><u>Bi-Annual Meeting with WFN Council Agenda Discussion Items</u></b>
	<u>CORD Upcoming Election, October 20, 2018</u>
<i>T. Turcan</i>	There has been some expression of interest within the community in running for the upcoming CORD election that is scheduled to take place on October 20, 2018. This is something we should consider regarding how best to support this representation.
<i>L. Teichgraber</i>	As a Council we will need to be careful regarding our level of involvement, however as individuals we may wish to assist depending on the nominees who pursue this seat.
<i>G. Couch</i>	Consideration will need to be given towards the individual and their background and experiences.
<i>T. Turcan</i>	This is a new territory for our Advisory Council and we will have to consider how this is best addressed.
<i>R. Ould</i>	It may be beneficial to invite interested individuals to attend a meeting with the Advisory Council so we can gain a greater understanding of the individual.
<i>J. Bellingham</i>	It would be best for the Advisory Council to wait until the list of nominees is released, and following this identify next steps with this goal in mind.
	The Advisory Council determined to remove this item from the Council to Council meeting agenda until the nomination list is released.



	<u>Carbon Tax Discussion Follow Up</u>
<i>T. Turcan</i>	I will prepare a follow up letter to request an update from the Minister following our previous discussion on the topic of obtaining the carbon tax rebate for residents on WFN lands.
	<b><u>Fire Services Update</u></b> <b>The Quarterly Report is attached to these minutes as Exhibit "B."</b>
Delegate Entered:	J. Brolund entered the meeting at 9:28 a.m.
<i>J. Brolund</i>	<p>Overviewed the quarterly report with the Advisory Council. Highlights from the report included:</p> <ul style="list-style-type: none"> <li>• Ongoing effort to work towards the smoke alarm campaign which looked to replace outdated alarms in collaboration with WFN to reach a total of 99 residences;</li> <li>• There was a focus on ammonia safety following an incident in the Kootenay region;</li> <li>• Call volume increased over 18% from the previous year primarily resulting from medical related calls. The impact of these calls on fire response times are currently being reviewed;</li> <li>• FireSmart Family Day occurred on Saturday May 5<sup>th</sup> with over 1000 individuals in attendance;</li> <li>• Fire fighters are being trained on the use of epi pens which has not previously been completed;</li> <li>• Training program "Resilient Minds" has been completed which places a focus on mental health and well-being of fire department staff members;</li> <li>• Substantive efforts have been made by the department to provide support to those affected by mental illness and to support a positive work environment; and</li> <li>• New legislation passed by the Provincial Government has supported addressing post-traumatic stress disorder in the workplace.</li> </ul>
Delegate Entered:	J. Zaffino entered the meeting at 9:38 a.m.
<i>J. Brolund</i>	<p>Continuing the presentation:</p> <ul style="list-style-type: none"> <li>• Wildfire mitigation efforts have been completed in a number of areas such as Glenrosa, Mission Hill, and Tallus Ridge;</li> <li>• Efforts are being made to amend policy regarding open burning to address fire related concerns;</li> <li>• A new fire inspector has recently been hired, and an assistant fire chief is currently being sought following the resignation of the former assistant;</li> </ul>



	<p>In response to T. Turcan clarified that the City of West Kelowna is currently reviewing options for the construction of a new fire hall. The City currently does not have the land required for the development of a fire hall and this will be a costly initiative. One of the options currently being considered is one provided by WFN, and another is through a developer operating in the Lakeview Heights area. Discussion has occurred with the developer, however consideration will need to be given to a potential land exchange and current development options that would result in additional density to current residential development. The City of West Kelowna has provided first and second reading for this zoning consideration and a public open house will be held May 15<sup>th</sup> with a public hearing to occur following this.</p> <p>In response to T. Turcan provided clarification to insurance considerations for the placement of a fire hall. Consideration is also given to the level of service that would be available throughout the westside.</p>
<i>J. Zaffino</i>	<p>In response to G. Couch indicated that a presentation had been prepared regarding the mandate for the fire station and RCMP staffing however following the release of the speculation tax, the presentation has been affected based on costs and impacts to funding. A review of the extent of the impact that the speculation tax will have will need to be reviewed prior to further consideration given to these items.</p>
<i>J. Brolund</i>	<p>In response to J. Cole, noted that the increase in medical service calls received has impacted the level of service offered due to the time spent in responding to these instances. The overall call volume and reasons for received calls have changed in recent years and further review will need to be completed to appropriately address these as required.</p>
<i>J. Zaffino</i>	<p>In response to T. Turcan, clarified that the shared costs, based on assessment, work out to WFN paying between 19% and 20% of the total cost for services.</p>
<i>J. Brolund</i>	<p>A larger occurrence rate is present on WFN lands in comparison to the City of West Kelowna, however this balance does tend to fluctuate to a near split value between both bodies.</p>
<i>T. Turcan</i>	<p>As a WFN resident I feel it is a beneficial arrangement for both parties.</p>



<i>J. Brolund</i>	In response to G. Couch overviewed the department's paramedic training and level of coverage that can be offered by fire services. We do review and look to identify ways to improve the services we are able to offer to assist residents.
<i>J. Zaffino</i>	The City of West Kelowna will be erecting signs to raise awareness to address flicking cigarette butts as this has raised fire related incidents. This initiative was first initiated with WFN but has grown to include other local governments. This initiative will be brought to forward to our Council shortly and is understood to be brought forward to WFN's Council as well. This will also identify that action will be taken for fines against drivers who throw cigarettes onto roadways from their vehicles.
<i>J. Brolund</i>	A new fire engine will be placed in the Lakeview Heights fire station later this week. This will be a new service engine and there will be a traditional fire ceremony to welcome this new vehicle.
	The Advisory Council expressed their appreciation to J. Brolund and J. Zaffino for the presentation.
Delegates Left:	J. Brolund and J. Zaffino left the meeting at 10:05 a.m.
Staff Entered:	G. Dimmick entered the meeting at 10:05 a.m.
	<b><u>Review of the 2015 Parks and Trails Master Plan</u></b>
<i>G. Dimmick</i>	<p>Overviewed the development process for the 2015 plan and current park planning initiatives. Highlights from the presentation included:</p> <ul style="list-style-type: none"> <li>• Park planning considers an areas residential density, whether a park is intended to be a destination park or neighbourhood park, school sites;</li> <li>• The plan identifies potential trail connections and trail types;</li> <li>• Discussion occurs with developers to identify trail standards and which trails can be developed;</li> <li>• Ongoing cooperation with the City of West Kelowna to support continuing trails and trail kinds;</li> <li>• This plan was initiated as a snapshot in time, and is continuing to be a growing document with priorities reviewed and shifted as needed;</li> <li>• There is an associated implementation plan associated with this overall plan to identify</li> </ul>



	<p>priorities and how they are developed;</p> <ul style="list-style-type: none"> <li>• Many improvements are developer driven through development requirements to limit the use of WFN financial resources, this is a typical municipal practice;</li> <li>• A goal for 2018 is a formalized trail system for I.R. 10 which will result in formalized trails systems, and signage;</li> <li>• There are informal trails currently identified that will be considered and planned in future;</li> <li>• Ongoing gathering of information and identification of informal trails and pathways will be conducted in consultation with neighbourhoods;</li> <li>• The plan will continue to be revisited and amended, however it will continue to provide direction for staff;</li> <li>• Ongoing planning to develop a shared trailsystem that connects to other trails in neighbouring local governments; and</li> <li>• Continued planning to implement pathways for bicyclists on WFN lands.</li> </ul> <p>In response to G. Couch clarified that during ongoing projects there is consultation with neighbourhoods and communities. During the preparation of the 2015 plan, there was larger consultation including with the Advisory Council.</p>
<i>T. Turcan</i>	<p>Recommended that further consideration be given to exploring additional greenspace opportunities within the Shannon Lake area following the completion of the recent sidewalk project.</p>
<i>G. Dimmick</i>	<p>In response to L. Teichgraber clarified that staff will take action to review existing trails and previously unidentified trails in future review of the existing plan to ensure that maps are current. There are a number of existing trails and pathways on I.R. 10 that will be considered.</p>
<i>L. Teichgraber</i>	<p>Recommended that consideration be given to developing multiuse pathways to connect proposed development on Campbell Road to local shopping areas on I.R. 10.</p>
<p><b><u>Update on the Butt Road and Old Okanagan Highway Residential Development</u></b></p>	
<i>G. Dimmick</i>	<p>There was a recent modification to the application which resulted in a change in residential density with up to 8 storeys within the development. Microsuites have been proposed for the development to accommodate 110 units.</p>



	<p>This has been approved by WFN Council in March 2018 which was subsequently communicated to the developer however no response has been received since that time. The developer will next need to apply for a development permit to proceed as proposed.</p> <p>In response to G. Couch, identified that discussion did occur regarding potential traffic concerns resulting from the proposed development. Other traffic authorities have reviewed this matter as well and addressed no concerns to date. Further review of traffic considerations will be given if this proposal proceeds to a development permit stage.</p> <p>In response to J. Cole indicated that construction of the four way stop will likely occur during this summer.</p>
	The Advisory Council expressed appreciation to G. Dimmick for his presentation.
Staff Left:	G. Dimmick left the meeting at 10:42 a.m.
<b>RECESS</b>	The Advisory Council took a short break at 10:43 a.m.
<b>RECONVENED</b>	The Advisory Council reconvened at 10:53 a.m. with B. Conner present
	<b><u>Quarterly Financial Report</u></b>
<i>B. Conner</i>	<p>This is the last report for the 2018 fiscal year. Overviewed the report with the Advisory Council:</p> <ul style="list-style-type: none"> <li>• Stabilization reserve transfer was slightly below the anticipated transfer amount, largely a result of increased fire services costs;</li> <li>• Increase in building permit revenue experienced during the fiscal year;</li> <li>• Increased costs for law enforcement, this is a result of increased call volume and assistance provided during emergency operations from the previous year's flooding and fires; and</li> <li>• Substantial surplus for Utilities experienced this year, this will be directed towards continued improvements to current operations.</li> </ul>
<i>T. Turcan</i>	Law Enforcement has experienced another year resulting in a deficit which is a concern. I feel that this needs to be addressed as it is a reoccurring concern each year.
<i>B. Conner</i>	A review of the deficit will occur with the Legal Services Supervisor to review this in greater detail.



	Continuing the report: <ul style="list-style-type: none"> <li>Decrease in the stabilization reserve fund;</li> </ul>
Staff Entered:	R. De Guevara entered the meeting at 11:18 a.m.
<i>B. Conner</i>	Continuing the report: <ul style="list-style-type: none"> <li>Increase in contractor fees;</li> <li>Professional fee costs have a deficit of \$10,000 likely as a result of dog and cat control; and</li> <li>Continuing work towards appropriate review of Public Works operations and monitoring of the department budget.</li> </ul>
<b>MOTION</b>	<b>MOVED BY J. COLE</b> <b>Seconded by G. Couch</b> <b>THAT</b> the Advisory Council determined to accept the report as presented. <b>CARRIED</b>
	The Advisory Council expressed their appreciation to B. Conner for his presentation.
Staff Left:	B. Conner left the meeting at 11:26 a.m.
	<b><u>Bi-Annual Meeting with WFN Council Agenda Discussion Items (Continued)</u></b>
	Various comments from various Advisory Council members included: <ul style="list-style-type: none"> <li>Ensuring that action is taken towards implementing the 2015 Parks and Trails Plan and identification of appropriate financial support;</li> <li>Discussion with WFN Council to review establishing a meeting with MLA for Kelowna West, Ben Stewart and whether this is an opportunity for a joint meeting between WFN Council and the Advisory Council;</li> <li>Seeking feedback on the recent Resident’s Annual General meeting; and</li> <li>Discussion on the status of the homelessness committee to address homelessness on WFN lands.</li> </ul>
	The Advisory Council requested that an update be provided regarding the status of the amendment of the WFN Residential Premises Law.
	<b><u>District Reports</u></b>
	<u>Lakeridge</u>





<i>L. Teichgraber</i>	During the Resident’s Annual General Meeting there were concerns raised regarding lighting near the West Harbour area. I will follow up with WFN’s Director of Development Services regarding this matter.
	<u>Prairie</u>
<i>G. Couch</i>	There is nothing to report at this time. Overlooked concerns occurring at Sun Village regarding strata related affairs.
	<u>Lakeshore</u>
<i>R. Ould</i>	There were a number of concerns raised during the Resident’s Annual General meeting which have been followed up on and the resident’s provided with a response.
	<u>East Boundary</u>
<i>J. Cole</i>	There is nothing to report at this time.
	<u>Old Okanagan</u>
<i>T. Turcan</i>	There is nothing to report at this time.
	The next meeting will take place on June 12, 2018.
<b>ADJOURNMENT MOTION</b>	<b>MOVED BY G. COUCH</b> <b>Seconded by J. Cole</b> <b>THAT</b> the Advisory Council meeting be adjourned. <b>CARRIED</b> The meeting adjourned at 11:53 a.m.

**These minutes are certified correct:**

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Terry Turcan

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Gord Couch

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Ludwig Teichgraber

\_\_\_\_\_  
Rick Ould

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John Cole