

	<p style="text-align: center;">stqa?k^wniw` t WESTBANK FIRST NATION 515 Highway 97 South Kelowna, B.C. V1Z 3J2 Phone: (250) 769-4999 Fax: (250) 769-4377 www.wfn.ca <i>Community. Leadership. Pride.</i></p>	<p style="text-align: center;">MINUTES ADVISORY COUNCIL kətc'ac'ałtən (November) 13, 2018 Approved smík'wtən (December) 11, 2018</p>
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Meeting took place in the First Floor Boardroom of the Westbank First Nation Government Building.

ADVISORY COUNCIL IN ATTENDANCE:

Terry Turcan - Chair	Gord Couch – Vice-Chair
Ludwig Teichgraber	John Cole
Rick Ould	

STAFF IN ATTENDANCE:

Jeniffer Bellingham	Researcher
Pat Leitch	Director of Finance
Ernest Jack	Surveyor of Taxes smík'wtən
Adam Nerger	səx ^w k'əq'əq'aym / Recording Clerk

CALL TO ORDER	Agenda is attached to these minutes as Exhibit "A."
<i>T. Turcan</i>	Called the meeting to order at 8:57 a.m. with P. Leitch present.
	<u>Motion to Adopt the Agenda of kətc'ac'ałtən (November) 13, 2018</u>
MOTION	MOVED BY R. OULD Seconded by J. Cole THAT the Advisory Council hereby approves the agenda of kətc'ac'ałtən (November) 13, 2018 with the following addition: <ul style="list-style-type: none"> • Potential for Communication Improvements; and • Review of the Recent RDCO Election. CARRIED
	<u>Motion to Adopt the Minutes of sk'aytan (October) 10, 2018</u>
MOTION	MOVED BY J. COLE Seconded by G. Couch THAT the Advisory Council hereby approves the minutes of sk'aytan (October) 10, 2018. CARRIED
NEW BUSINESS	
	<u>Review of the Council to Council Meeting</u>
	Various comments from the Advisory Council included: <ul style="list-style-type: none"> • Positive outcomes resulting from the meeting



	<p>conversations;</p> <ul style="list-style-type: none"> • Concern with the delay in drafting the WFN Sign Law; • Supportive of future collaboration with WFN Council in identifying ways to address and support homelessness on WFN lands; • Positive take away from the general discussion topics reviewed with WFN Council; and • Noted desire to have Chief Lindley present in person at the Council to Council meetings as she has not attended past meetings.
	<p><u>Review of the Recent RDCO Election</u></p>
<i>T. Turcan</i>	<p>J. Cole recently put forward a positive effort in an attempt to obtain a seat with the RDCO. This initiative showcases that there is a need for the Advisory Council to better connect with residents as was also discussed during the recent Council to Council meeting. I would like to obtain a breakdown of the voting results per location for greater review.</p>
<i>J. Cole</i>	<p>Councillor Derickson identified in our meeting that the Advisory Council should consider contacting Elections BC to review funding available to raise support and awareness of these elections as there is a low level of turn out as noted during the recent election.</p>
<i>R. Ould</i>	<p>There was a misunderstanding present with the level of support that would be provided to J. Cole from WFN Council, I think we will need to be clearer on this next election.</p>
<i>J. Cole</i>	<p>There was a strong level of support provided through WFN Communications to notify residents of the election. There does appear to be a disconnect from the community in understanding the importance of this vote that we will need to focus on, ideally with support from Elections BC.</p>
<i>G. Couch</i>	<p>I will look to pursue ways, such as through community meetings and publications, to raise awareness and overview the importance of these elections for greater resident awareness.</p>
<i>T. Turcan</i>	<p>Recognized the efforts of the WFN Communications Department. I understand that WFN Council would be unlikely to support one candidate over another as this may be problematic for a local government body.</p>



	<u>Introduction to the new Director of Finance</u>
	The Advisory Council were introduced to the new WFN Director of Finance, Pat Leitch.
Staff Entered:	E. Jack entered the meeting at 9:18 a.m.
	<u>Quarterly Financial Update</u> Quarterly Financial Report is attached to these minutes as Exhibit "B."
<i>P. Leitch</i>	<p>Overviewed the financial report with the Advisory Council. Highlights from the presentation included:</p> <ul style="list-style-type: none"> • The capital reserve fund is currently being updated as there is a review of transactions occurring while staff work to update these funds; • Property Taxation fund will be changed following appropriate distribution of funds through inter-fund transfers that have yet to occur, approximately 10%; and • Almost all budgets continue to operate on budget with no concerns identified to date • A greater review of landscaping budgets will be undertaken as there are concerns with the expenses identified in the report; • The beach lot expansion is currently being reviewed, though an input coding error has been identified; • There is currently a large surplus in property taxation that will be addressed in a future update report as this report does not reflect updated transfers; • A budget has been identified for the stabilization reserve though this will be updated at fiscal year-end; and • In 2016 Fire Services Agreement was amended to include the WFN Membership Roll, this increase in population will likely result in a higher cost for the provision of this service. The budget will be amended to reflect this next year. <p>In response to the Advisory Council, clarified that protective services encompasses a number of services offered to WFN though there will be an increase in cost to WFN going forward due to additional property assessed values. Assessed values will also affect taxation transfer payments, however due to delays with BC Assessment, this will occur over a phased approach while properties are reviewed.</p> <p>In response to the Advisory Council clarified that WFN's</p>



	<p>Taxation Department is currently reviewing the assessment roll in respect to its impact on servicing costs utilizing these statistics.</p> <p>Continuing the report:</p> <ul style="list-style-type: none"> • There has been a concern with the benefits budget across WFN Departments resulting in higher than anticipated costs though this is under review; • A notable increase can be identified in processing fees for Planning and Development which is a noted positive increase in permit revenue; • A review of the Law Enforcement and Residential Tenancy revenue lines will be conducted to ensure accurate reporting in these areas; • Additional funding is anticipated for the Youth and Recreation budget; and • A higher revenue than anticipated for water services has been identified in the report and there have been notably lower expenses for the department.
<p><i>E. Jack</i></p>	<p><u>Update on BC Assessment Discussion</u></p> <p>Following the recent meeting with the Advisory Council I attempted to schedule a meeting with BC Assessment however I have not received a response. A notable concern with BC Assessment is that they have not assigned a representative to WFN and the previous representative responsible for our file has since been transferred. We are working to have an individual who is local to the area assigned to our file in order to best support WFN.</p> <p>In response to the Advisory Council concerning deferments, clarified that a key concern is that deferments are not applicable on reserve as financial institutions would not have a first position concerning mortgages which is a condition for the deferment program.</p>
<p><i>P. Leitch</i></p>	<p>The only option available for this purpose would be if WFN Council determined to fund a program of this nature. This would be a substantial cost to support a program of this nature.</p>
<p><i>T. Turcan</i></p>	<p>Overviewed the proposed recycling initiative program that will be proposed for consideration in the upcoming fiscal budget. The proposal has been provided to the Director of Development Services who is currently reviewing this proposal.</p>



<i>J. Bellingham</i>	This initiative would be included in the Development Services department budget which is why it has been provided to them for greater review.
	<u>Review of the Homeowner Grant</u>
<i>L. Teichgraber</i>	Overviewed recent action taken by the Advisory Council in pursuit of the homeowner grant through the Province. Unfortunately if this grant were to be administered to the residents it would require an increase in taxes will affect the mill rate for residents. The homeowner grant does ultimately affect those who are suffering financially as an increase in the amount will benefit them.
<i>P. Leitch</i>	This would essentially lead to a re-allocation of taxes and some individuals would benefit while others would not be based on their residency status on WFN lands. One initiative for the Financial Services Department is to have the homeowner grant application process available online through the WFN website which will provide an easier means for residents.
<i>E. Jack</i>	In response to the Advisory Council clarified how the homeowner grant would affect individuals of varying income thresholds.
	<u>Review of the Speculation Tax Statement</u> Speculation Tax Statement is attached to these minutes as Exhibit "C."
	The Advisory Council overviewed the provided documentation.
Staff Left:	P. Leitch and E. Jack left the meeting at 10:24 a.m.
RECESS	The Advisory Council took a short break at 10:24 a.m.
RECONVENE	The Advisory Council reconvened at 10:34 a.m.
	<u>Review of the Proposed Recycling Initiative</u>
<i>T. Turcan</i>	I have provided this proposal to the Director of Development Services who is currently reviewing this for budgetary purposes. In discussion, it was noted that the largest cost factor is the tipping of what is collected as identified during Membership cleanup programs.
	<u>Potential for Communication Improvements</u>
<i>G. Couch</i>	In discussion with the City of West Kelowna mayor, Gord Milsom, I had raised interest in supporting continued



	discussion and communication between our two bodies. This was also raised in other discussions with other local representatives who expressed a similar support. I would propose that a meeting invitation be extended between the newly elected City of West Kelowna and WFN Council and our Advisory Council.
<i>R. Ould</i>	It is my understanding that WFN's Council has met with the City of West Kelowna recently to speak to two specific initiatives.
	Various comments from the Advisory Council included: <ul style="list-style-type: none"> • Noted communication between WFN Council and the newly elected City of West Kelowna Council; • Support to look for increased engagement with the City Council; and • Desire to inform the City of West Kelowna of the role of the Advisory Council and raise awareness of this body's role within WFN.
<i>J. Bellingham</i>	It is important that the Advisory Council remember that their role is to act in the capacity of an advisory body rather than a political body. If there is interest in pursuing a meeting of this nature, a written submission to the Manager of Inter-Governmental Affairs/Title & Rights would be beneficial as they would be best suited to review this in greater detail.
	The Advisory Council requested that T. Turcan follow up with the Manager of Inter-Governmental Affairs/Title & Rights to pursue this request.
	<u>Report on Community Engagement Meetings</u> Report Prepared by R. Ould is attached to these minutes as Exhibit "D."
<i>R. Ould</i>	Overviewed the report with the Advisory Council.
	<u>Report on Developments for Homeless in Kelowna</u>
<i>R. Ould</i>	Overviewed the report with the Advisory Council.
	<u>Overview of the November 8, 2018 Homelessness Committee Meeting</u>
<i>R. Ould</i>	Overviewed the report with the Advisory Council. There is a monthly meeting requirement for this body that I will be attending to continue to support this initiative. Further overviewed a supportive housing facility that was attended by WFN representatives and those involved with the homelessness committee. This was a beneficial



	<p>experience that showcased what is present in these units for use of those requiring residence in the facility. There be future opportunities to provide a level of support through donations if a development is constructed on WFN lands.</p> <p>There has been notable pushback from residents on the impact of developments of this nature which will need to be considered and addressed appropriately. There is a level of concern raised by residents for the impact to neighbourhoods and property value and accurate messaging will be required to address these concerns. There will be an upcoming city hall meeting to discuss a potential development in the City of Kelowna that will likely be well attended.</p> <p>At the November 8th meeting a representative from the Ki-Low-Na society was present and overviewed current processes administered in the supportive housing development present in Kelowna. A five year plan is required for applicants seeking housing support which has both positives and negatives to this approach.</p> <p>A lived experience group will be held bi-weekly each Friday in West Kelowna beginning on November 16th. A gift card is typically provided to participants to support their needs. These groups will focus on discussing individual experiences and ultimately support strategies for the success of those in attendance.</p> <p>In response to G. Couch clarified that it is an understanding that greater discussion will occur with WFN Membership and the Advisory Council regarding homelessness.</p>
<p><i>G. Couch</i></p>	<p>Expressed appreciation for the report prepared by R. Ould.</p>
	<p>The Advisory Council recognized and acknowledged the importance of addressing homelessness on WFN lands. The Advisory Council further expressed their support and appreciation to R. Ould in representing the Advisory Council at homelessness committee meetings and events.</p>
	<p><u>District Reports</u></p>
	<p><u>Lakeridge</u></p>
<p><i>L. Teichgraber</i></p>	<p>While I was campaigning for J. Cole in the area there were a number of residents who expressed a desire to meet with Advisory Council representatives. T. Turcan</p>



	and I will work with these residents to establish a date for further discussion.
	<u>Prairie</u>
<i>G. Couch</i>	I will be seeking to meet with the Director of Development Services regarding a number of identified concerns surrounding the Sun Village community regarding a homeless camp, a dangerous tree, potholes, and ongoing concerns with the Ministry of Transportation and Infrastructure (“MOTI”). Concerns with MOTI has been longstanding and need to be addressed in a timelier manner.
	<u>Lakeshore</u>
<i>R. Ould</i>	There is nothing to report at this time.
	<u>East Boundary</u>
<i>J. Cole</i>	There is nothing to report at this time.
	<u>Old Okanagan</u>
<i>T. Turcan</i>	I received two calls this month from residents, both of which were addressed. One individual received support from WFN staff and expressed appreciation for the level of help provided. L. Teichgraber and I attended the WFN Aboriginal Remembrance Day services on November 8 th which was a well-attended event.
	<u>Next Meeting</u>
	The next meeting will take place on smíkʷtən (December) 11, 2018.
ADJOURNMENT MOTION	MOVED BY G. COUCH Seconded by J. Cole THAT the Advisory Council meeting be adjourned. CARRIED The meeting adjourned at 11:42 a.m.



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Westbank First Nation
Community. Leadership. Pride.

**MINUTES
ADVISORY COUNCIL
kətc'ac'aftən (November) 13, 2018**

These minutes are certified correct:

Terry Turcan

Gord Couch

Ludwig Teichgraber

Rick Ould

John Cole