



Westbank First Nation Staff Report to Council

This report is going to be presented at a: *

General or Special Council Meeting

DATE PREPARED *

15-May-19

DATE OF MEETING *

21-May-19

PREPARED BY *

Ernest Jack

DEPARTMENT

Financial Services

POSITION

Surveyor of Taxes

email

ejack@wfn.ca

SUBJECT OR TITLE *

Third and Final Reading of Capital Expenditure Local Revenue Law 19-LRL-02 Purchase of Scada Hardware & Software Upgrade for IR's 9 & 10

ISSUE* (?)

Third and Final Reading of Capital Expenditure Local Revenue Law 19-LRL-02 Purchase of Scada Hardware & Software Upgrade for IR's 9 & 10 (the "Law").

Also include secondary issue (if applicable)

REPORT WRITER - CONSULTED WITH FINANCE DEPARTMENT

Required

Not Required

REPORT WRITER - CONSULTED WITH OTHER WFN DEPT

Required

Not Required

Select Applicable Department(s)

Community Services

Development Services

Economic Development & Communications

Intergovernmental Affairs

Records & Information Management

Council Committee Chief Spring Salmon

Council Committee Chief Bitterroot

Council Secretariat

Financial Services

Human Resources & Administration

Information Technology

Council Committee Chief Black Bear

Council Committee Chief Saskatoon Berry

*Not Listed Here

RESOLUTION (if required)

RESOLUTION: BE IT HEREBY RESOLVED AND AGREED that this Law, entitled "Westbank First Nation Local Revenue Law 19-LRL-02" is hereby:

Read a first time by the Council of Westbank First Nation at a duly convened meeting held on May 06, 2019.

Exempt from second reading pursuant to section 60.9 of the Westbank First Nation Constitution.

Read a third time, and enacted as Westbank Law, by Council of Westbank First Nation, at a duly convened meeting held on ~~May 21, 2019.~~

BACKGROUND* *June 4, 2019*

**WESTBANK FIRST NATION
STAFF REPORT TO COUNCIL**

DATE PREPARED: May 13, 2019

DATE OF COUNCIL MEETING: May 21, 2019

PREPARED BY: Krista Derrickson, Manager of Utilities

DEPARTMENT: Development Services - Utilities

**Third and Final Reading of Capital Expenditure
Local Revenue Law No. 19-LRL-02
Purchase of Scada Hardware & Software Upgrade for IRs 9 & 10**

ISSUE: Third reading of Local Revenue Law No. 19-LRL-02 (the "Law").

RECOMMENDATION: Option 1 - Council resolve to complete third reading and enact this Law.

| | |
|--|--|
| NOTIFIED FINANCE DEPT | NOTIFIED OTHER WFN DEPTS. |
| <input checked="" type="checkbox"/> Required | <input type="checkbox"/> Required |
| <input type="checkbox"/> Not Required | <input checked="" type="checkbox"/> Not Required |

RESOLUTION: BE IT HEREBY RESOLVED AND AGREED that this Law, entitled "Westbank First Nation Local Revenue Law 19-LRL-02" is hereby:

Read a first time by the Council of Westbank First Nation at a duly convened meeting held on ~~April 23,~~ ^{May 24,} 2019.

^{06,} Exempt from second reading pursuant to section 60.9 of the *Westbank First Nation Constitution*.

Read a third time, and enacted as Westbank Law, by Council of Westbank First Nation, at a duly convened meeting held on ~~May 21,~~ ^{June 4,} 2019.

BACKGROUND:

Through this Law, Westbank First Nation will provide for the purchase of a Scada hardware and software upgrade for IRs 9 & 10, to a maximum of forty one thousand three hundred sixty dollars (\$41,360.00), which will be funded from the Utilities Water and Sewer Reserve funds. A resolution of support for first reading of this Law was passed on ~~May 6,~~ ^{May 6,} 2019 under Resolution No. 190506-06.

OPTIONS:

1. Council resolve to complete third reading and enact this Law.
2. Council choose a different course of action.

| | |
|--|---------------------------|
| Staff reports must be submitted to the Council Secretariat by 12:00 p.m. on the Wednesday preceding the date of the Council meeting. | |
| Approved by Manager:  | Date: <u>May 13, 2019</u> |
| Reviewed by Council Secretariat:  | Date: <u>May 14, 2019</u> |
| Approved by Director of Operations:  | Date: <u>May 14, 2019</u> |

WESTBANK FIRST NATION
LOCAL REVENUE LAW 19-LRL-02

A Local Revenue Law providing for the expenditure of Utilities Water and Sewer Reserve Fund to fund the IR#9 & IR#10 Scada Software Upgrade for a total expenditure of \$41,360.00.

WHEREAS: Westbank First Nation ("WFN") has enacted the *Westbank First Nation Subdivision Development and Servicing Law 2005-15* (the "the Law");

AND WHEREAS: Pursuant to the WFN Subdivision, Development and Servicing Law, may levy Development Cost Charges ("DCC's") are intended to pay the cost of off site infrastructure services that are required to accommodate growth and development in accordance with the Community Plan;

AND WHEREAS: WFN Council has decided to fund the IR#9 & IR#10 Scada Software Upgrade and wishes to expend an amount not exceeding \$41,360.00 acquired from Utilities Water and Sewer Reserve Fund for that purpose (the "Project Funds");

NOW THEREFORE

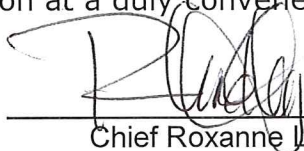
The Council of Westbank First Nation is hereby authorizing the expenditure of the Project Funds Project.

BE IT HEREBY RESOLVED AND AGREED that this Law, entitled "*Westbank First Nation Local Revenue Law 19-LRL-02*" is hereby:


Read a first time by the Council of Westbank First Nation at a duly convened meeting held on the 6th of May 2019.

Exempt from a second reading pursuant to section 60.9 of the Westbank First Nation Constitution

Read a third time, and enacted as a Westbank Law, by Council of the Westbank First Nation at a duly convened meeting held on the 4th day of June 2019.



Chief Roxanne Lindley



Councillor Christopher Derickson



Councillor Thomas Konek



Councillor Brian Eli



Councillor Fernanda Alexander



Interior Instruments
a division of CORIX

1115 St. Paul Street
Kelowna, BC V1Y 2C6
T 250.717.8813
F 250.717.8814

QUOTATION

TO: Westbank First Nation
201 - 515 Highway 97 South
Kelowna, BC V1Z 3J2

ATTENTION: Krista Derrickson

REFERENCE: IR9 and IR10 Scada Hardware and Software Upgrade

QUOTE NO: 04082019GI-001

DATE: April 8, 2019

PHONE NO: 250.707.3332 Ext 3114

FAX NO: 250.707.3339

CELL NO: 250.575.4210

Email: kderrickson@wfn.ca

We are pleased to quote the following:

Page 1 of 1

| Item | Qty | Description | Unit Cost | Total Cost |
|------|-----|--|--------------|---------------------|
| 1 | 2 | GE SCADA Software Step Up and Update to Latest Version: - iFix V6.0 Plus Development Node 900 pts Upgrade from 300 pts and to Latest Version (Windows 10 Compatible) - Historian V7.0 Essentials 500pts - Webspaces V5.0 2 Clients - IGS Driver For Basic Points 253 Drivers - 1 Year Premier Support For Above | \$ 12,300.00 | \$ 24,600.00 |
| 2 | 2 | SCADA Computer Hardware and UPS - Windows 10 Pro - Dell 3820 Work Station c/w Redundant (RAID 1) Hard drives, 8GB RAM, 2 Ethernet Cards, MS Office 2016 and 24" Monitor. - External USB Harddrive. - 1000VA Always On UPS System (Industrial Grade). | \$ 3,500.00 | \$ 7,000.00 |
| 3 | 80 | SCADA Software Configuration & Computer Install Labour Budget. - Install Computer Hardware and UPS - VTScada Software Configuration and Testing | \$ 122.00 | \$ 9,760.00 |
| | | | Total | \$ 41,360.00 |

PER: Garth Ink, A.Sc.T.

QUOTATION TERMS: Firm 30 Days, Conix Standard Commercial Terms & Conditions Apply.

PAYMENT TERMS: Net 30 Days.

FUNDS: Canadian Dollars

TAXES: 7% PST & 5% GST are extra where applicable.

DELIVERY: TBD

FOB: Jobsite

WARRANTY: 1-Year after date of shipment. For WARRANTY REPAIRS, freight to and from our Kelowna facility is not included.



WESTBANK FIRST NATION

#301, 515 Hwy. 97 South, Kelowna, BC V1Z 3J2
Telephone: (250) 769-4999 – Fax: (250) 769-4377

WESTBANK FIRST NATION Council Meeting

Date: Tuesday, May 21, 2019
Time: 8:30 AM
Location: Board Room, Lindley Building
#310-515 Hwy. 97 South

AT THIS MEETING, THE FINAL DRAFT OF THE LOCAL REVENUE LAW 19-LRL-02 WILL BE READ AND CONSIDERED FOR ENACTMENT.

SUMMARY OF THE LOCAL REVENUE LAW 19-LRL-02

Under *Westbank First Nation Subdivision Development and Servicing Law 2005-15*, Westbank First Nation may levy Development Cost Charges (DCC's) against a parcel of land to be developed; which DCC's are intended to pay the cost of off-site infrastructure services that are required to accommodate growth;

Under *Local Revenue Law 19-LRL-02*, WFN will be empowered to expend IR#9 & IR#10 Utilities Water & Sewer Reserve DCC Fund up to \$41,360.00 to fund the purchase of the Scada hardware & software upgrade for IR#9 & IR#10 Upgrade Project (the "**IR#9 & IR#10 Scada Hardware & Software Upgrade Project**").

Council gave first reading of the draft Law 19-LRL-02 May 06, 2019; third and final reading will be given on May 21, 2019. A Local Revenue Law is exempted from second reading by section 60.9 of the *WFN Constitution*.

A COPY OF THE FINAL DRAFT LAW CAN BE OBTAINED IN THE DEPARTMENT OF TAXATION AT WFN ADMINISTRATION OFFICE AT 515 HWY 97 SOUTH, WESTBANK, BC.

Ernest Jack

From: Adam Nerger
Sent: Thursday, May 9, 2019 9:52 AM
To: Ernest Jack; Krista Derrickson
Cc: Pat Leitch; Joe Mocolac
Subject: First Reading 19-LRL-02 SCADA Hardware & Software

Hi Ernest and Krista,

Please find below the draft resolution resulting from Monday's Council meeting.

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|---------------------------------|--|
| RESOLUTION 190506-06 | MOVED BY səxʷkʷinmaʔam ELI Seconded by səxʷkʷinmaʔam Alexander THAT yi səxʷkʷinmaʔam resolves hereby to give First Reading to Capital Expenditure Local Revenue Law No. 19-LRL-02, for the purchase of the SCADA hardware & software upgrade for Tsinstikeptum I.R. No. 9 and Tsinstikeptum No. 10, for a total expenditure of \$41,360.00 from the Utilities Water & Sewer Reserve Fund (59-4-590000-06975). CARRIED |
|---------------------------------|--|

limləmt

Adam Nerger
səxʷkʷətqʷəqʷaym (Recording Clerk)

Westbank First Nation
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Kelowna, BC V1Z 3J2

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Ernest Jack

From: Adam Nerger
Sent: Tuesday, May 14, 2019 3:11 PM
To: Ernest Jack
Cc: Krista Derrickson
Subject: 19-LRL-02

Hi Ernest,

Below is the draft motion resulting from this morning's Advisory Council meeting.

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|---------------|---|
| MOTION | MOVED BY R. OULD Seconded by J. Cole THAT the Advisory Council supports and recommends Capital Expenditure Local Revenue Law 19-LRL-02. CARRIED |
|---------------|---|

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Adam Nerger
səxʷk'ətq'əq'əym (Recording Clerk)

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Ernest Jack

From: Adam Nerger
Sent: Monday, June 10, 2019 8:34 AM
To: Ernest Jack
Cc: Pat Leitch
Subject: Third Reading Capital Expenditure Local Revenue Law 19-LRL-02

Hi Ernest,

Please find below the draft resolution concerning Local Revenue Law 19-LRL-02:

| | |
|--|---|
| <p>RESOLUTION 190604-06</p> | <p>MOVED BY səxʷkʷinməʔam ELI Seconded by səxʷkʷinməʔam Alexander THAT yi səxʷkʷinməʔməm hereby resolves and agrees that this Law, entitled "Westbank First Nation Local Revenue Law 19-LRL-02" is hereby:</p> <p>Read a first time by Council of Westbank First Nation at a duly convened meeting held on May 6, 2019; and</p> <p>Exempt from second reading pursuant to section 60.9 of the Westbank First Nation Constitution; and</p> <p>Read a third time, and enacted as Westbank Law, by Council of Westbank First Nation, at a duly convened meeting held on June 4, 2019. CARRIED</p> |
|--|---|

limləmt

Adam Nerger
səxʷkʷətqʷəqʷəym (Recording Clerk)

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