

	<p style="text-align: center;"><b>stqa?kʷnínw` t</b>  <b>WESTBANK FIRST NATION</b>  515 Highway 97 South  Kelowna, B.C. V1Z 3J2  Phone: (250) 769-4999 Fax: (250) 769-4377  <a href="http://www.wfn.ca">www.wfn.ca</a>  <i>Community. Leadership. Pride.</i></p>	<p style="text-align: center;"><b>MINUTES  ADVISORY  COUNCIL</b>  <b>siya?tən (June)  11, 2019</b>  <b>Approved ʔxʷʔxʷtán  (July) 9, 2019</b></p>
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Meeting took place in the First Floor Boardroom of the Westbank First Nation Government Building.

**ADVISORY COUNCIL IN ATTENDANCE:**

Terry Turcan - Chair	Gord Couch – Vice-Chair
Ludwig Teichgraber	John Cole
Rick Ould	

**STAFF IN ATTENDANCE:**

Adam Nerger	səxʷkʷəʔqʷəqʷaym / Recording Clerk
Pat Leitch	Director of Finance
Ernest Jack	Surveyor of Taxes
Kent Levang	Controller
Bill Brewer	Law Enforcement Officer
Graeme Dimmick	Senior Planner

<b>CALL TO ORDER</b>	<b>Agenda is attached to these minutes as Exhibit "A."</b>
<i>T. Turcan</i>	Called the meeting to order at 9:01 a.m.
<b>MOTION</b>	<p><b><u>Motion to Adopt the Agenda of siya?tən (June) 11, 2019</u></b>  <b>MOVED BY J. COLE</b>  <b>Seconded by R. Ould</b>  <b>THAT</b> the Advisory Council hereby approves the agenda of siya?tən (June) 11, 2019 with the following addition:</p> <ul style="list-style-type: none"> <li>• Order of Merit</li> </ul> <p><b>CARRIED</b></p>
<b>MOTION</b>	<p><b><u>Motion to Adopt the Minutes of míktú?tin (May) 14, 2019</u></b>  <b>MOVED BY R. OULD</b>  <b>Seconded by G. Couch</b>  <b>THAT</b> the Advisory Council hereby approves the minutes of míktú?tin (May) 14, 2019.  <b>CARRIED</b></p>
<b>NEW BUSINESS</b>	
Staff Entered:	E. Jack entered the meeting at 9:02 a.m.
	<b><u>Overview of Tax Rate Comparisons</u></b>



	<b>Tax Rate Comparison is attached to these minutes as Exhibit "B." Property Assessment overview is attached to these minutes as Exhibit "C."</b>
<i>E. Jack</i>	Overviewed the tax rate comparison information with the Advisory Council.
Staff Entered:	P. Leitch and K. Levang entered the meeting at 9:06 a.m.
<i>P. Leitch</i>	In response to the Advisory Council, identified that ten large properties, primarily shopping centers, experienced a decrease in assessment in the past year. This is likely a result of the closure of some businesses in these centers, however new businesses, such as Homesense, have since opened which will change these values again. If increases in other commercial properties had not occurred, there would have been a decrease in value for WFN.
<i>T. Turcan</i>	There has been a notable increase in residential development in the City of West Kelowna compared to WFN.
	<b><u>Update on Online Services</u></b>
<i>E. Jack</i>	Services are now available online, with posted payments anticipated to be made available shortly. 300 homeowner grant applications have been received since this service became available to residents.
	Advisory Council members noted their experiences in utilizing the online services with a general positive outlook, though some minor concerns were identified to be addressed by staff.
<i>P. Leitch</i>	Expressed appreciation to the Advisory Council in participating in testing for the online services. There were some identified concerns prior to this test session and the Advisory Council's testing of services supported improving the process prior to going live. If there are any further notes or recommendations identified by residents we welcome feedback to continue to improve this system.  In response to T. Turcan, clarified that next year payments will be available to be made online by residents.  This initiative has been well received to date as identified in discussions with residents during the recent Residents Annual General Meeting.  We are looking to undertake request for proposals for a



	<p>point of sales system to provide payment processing online which will be the next step towards providing this service. This ability will be linked into the WFN website and offer a safe and secure access point for residents to make online payments.</p> <p>In response to J. Cole, clarified that WFN would not be required to complete an audit for this service as the responsibility lies with the service provider. This will reduce the risk to WFN and support Payment Card Industry Security Standards ("PCI") compliance in providing this service to residents.</p> <p>In response to T. Turcan clarified that similar services will be implemented for WFN's taxation and utilities departments in future.</p> <p>Introduced Kent Levang to the Advisory Council. Kent will be WFN's new Controller for the next year and will connect with the Advisory Council for upcoming financial presentations.</p> <p>In response to T. Turcan clarified that a draft version of the proposed community grant will be presented at the next Advisory Council meeting. The position of the Grant Coordinator will also be prepared for release next month. This position will be tasked with identifying appropriate grants, preparing reports to Council for support as appropriate, and meeting the reporting and monitoring requirements in the administration of these funds.</p>
<i>G. Couch</i>	<p>I would like to acknowledge the efforts of P. Leitch in reviewing and identifying ways to improve upon current processes since she joined WFN in the role of Director of Finance. These improvements have been notable to date.</p>
Staff Left:	<p>P. Leitch, K. Levang, and E. Jack left the meeting at 9:33 a.m.</p>
	<p><b><u>Preparation for the Upcoming Council to Council Meeting</u></b></p>
	<p>The Advisory Council overviewed potential agenda items for the upcoming meeting with Council:</p> <ul style="list-style-type: none"> <li>• Request for an update on WFN homelessness initiatives and expression of a desire for greater Advisory Council involvement;</li> <li>• Request for funding to support non-Member resident homelessness on WFN lands and the proposed development of a collaborative policy to</li> </ul>



	<p>this effect;</p> <ul style="list-style-type: none"> <li>• Request for an update on the forthcoming WFN Sign Law to address billboards on WFN lands as well as a request on the progress made to conduct assessment of existing billboards for taxation purposes;</li> <li>• Request for clarity on the application of fair taxation on WFN lands for temporary and permanent residents;</li> <li>• Request for an update on the ongoing Boucherie Road Interchange project;</li> <li>• Proposed development of a Community Service Awards to recognize resident achievements; and</li> <li>• Request for an update on the success of the Okanagan Regional Library as well as upcoming transition of the Sncewips Heritage Museum to the Lake Okanagan Shopping Centre.</li> </ul>
	<p><b><u>Order of Merit</u></b></p>
<i>G. Couch</i>	<p>Yesterday a house fire broke out in the Sun Village community. A nearby landscaper attended and rescued the homeowner from the fire, as well as raised alarm with the neighbouring residents and supported them while they removed themselves from the danger. West Kelowna Fire Services were able to reduce the level of damage to the neighbouring residences following their attendance. If it wasn't for the actions of this individual, the homeowner would likely have died from this event. I am not aware if WFN maintains an order of merit to recognize their efforts, but feel that something of this nature should be considered to acknowledge this individual's efforts.</p>
Staff Entered:	<p>B. Brewer entered the meeting at 10:09 a.m.</p>
<i>T. Turcan</i>	<p>I am aware that WFN does acknowledge and celebrate some Members of WFN Membership for achievements. I support raising this initiative at the upcoming Council to Council meeting for greater consideration in acknowledging residents at the Residents Annual General Meeting as appropriate.</p>
<i>R. Ould</i>	<p>There are different approaches that we can look to take for this recognition but I support greater discussion with WFN Council on this matter.</p>
	<p><b><u>Introduction to Bill Brewer, WFN Law Enforcement Officer</u></b></p>
<i>B. Brewer</i>	<p>Introduced himself to the WFN Advisory Council as the newest member of WFN Law Enforcement following the</p>



	<p>transition of former WFN LEO Wayne Murdock to BC Conservation Services. B. Brewer identified that he was formerly a sheriff for the City of Kamloops and City of Kelowna as well as a former RCMP member with vast experience in policing.</p> <p>In response to the Advisory Council noted that the core concerns experienced to date have been addressing homelessness and panhandling occurring on the Westside.</p> <p>In response to the Advisory Council overviewed ongoing efforts of the Westside HUB model and WFN's involvement in this program.</p> <p>In response to the Advisory Council overviewed daily action taken by WFN Law Enforcement to address panhandling on WFN lands.</p>
Staff Entered:	G. Dimmick entered the meeting at 10:26 a.m.
	The Advisory Council expressed appreciation to B. Brewer for his attendance to the meeting.
Staff Left:	B. Brewer left the meeting at 10:29 a.m.
<b><u>Development Services Update</u></b>	
G. Dimmick	<p>Overviewed the update with Development Services:</p> <ul style="list-style-type: none"> <li>• The Ridge Estates sidewalk project will be initiated in September, 2019 along with the Daimler Road project;</li> <li>• A new local revenue law for a snow plow will be coming forward shortly for the Advisory Council's consideration; and</li> <li>• Backup power upgrade for the Abel Street reservoir will be proceeding through collaboration with BC Hydro.</li> </ul> <p>In response to R. Ould overviewed a recent zoning matter for the expansion of a commercial unit on WFN lands. Zoning errors have been addressed and the facility has been upgraded through improved connections.</p> <p>In response to the Advisory Council clarified the zoning application process. This can be improved to provide a more timely presentation to the Advisory Council and this consideration will be a point of the review of the upcoming Subdivision Development and Servicing Law.</p>



	<p>In response to the recent zoning amendment application concerning a property near the Sonoma Pines community, clarified that final approval was provided by Council on June 4, 2019. A development application is next required which will likely hold a requirement for the development of a roundabout to address any traffic considerations.</p> <p>In response to T. Turcan clarified that the developer would be required to pay for the development of the roundabout, while WFN will review the project to ensure it meets all requirements. The Ministry of Transportation and Infrastructure ("MOTI") and WFN are continuing to review ownership of Carrington Road with the desire for WFN to obtain ownership to address a number of current concerns. MOTI has expressed a desire to retain ownership of highway roads and not of smaller, side roadways, such as Carrington Road.</p> <p>In response to J. Cole clarified that easements have been granted on a parcel of land neighbouring Sonoma Pines and WFN's Legal Counsel has clarified WFN's position in this regard to Sonoma Pines.</p>
	The Advisory Council expressed appreciation to G. Dimmick for the update.
Staff Left:	G. Dimmick left the meeting at 10:45 a.m.
	<b><u>District Reports</u></b>
	<u>Lakeridge</u>
<i>L. Teichgraber</i>	There has been a limited number of matters raised by residents other than a residential zoning matter which is currently being addressed by staff at this time.
	<u>Prairie</u>
<i>G. Couch</i>	Noted concerns with a lack of current panhandler legislation to address ongoing concerns identified in the community. There are continuing problems with the RV compound neighbouring Sun Village with the razer wiring reconfigured and efforts to review an upgrade to video surveillance for this area which will provide a more secure approach. This will be an extensive cost to Sun Village. I appreciate WFN's efforts to address potholes near the community as well.
	<u>Lakeshore</u>
<i>R. Ould</i>	There is nothing to report at this time.
	<u>East Boundary</u>



<i>J. Cole</i>	Two residents' concerns raised to me at the recent Residents Annual General Meeting have since been addressed.
	<u>Old Okanagan</u>
<i>T. Turcan</i>	Overviewed a recent meeting with the WFN Manager of Intergovernmental Affairs/Title & Rights. I also received a number of calls from residents regarding the placement of a gravesite near Old Okanagan Highway. This land is a family owned, Certificate of Possession, land however this action has raised some concerns amongst residents in that area.
	<b><u>Next Meeting</u></b>
	The next meeting will take place on ɬɛʷɬɛʷtán (July) 9, 2019
<b>ADJOURNMENT MOTION</b>	<b>MOVED BY G. COUCH</b> <b>Seconded by R. Ould</b> <b>THAT</b> the Advisory Council meeting be adjourned. <b>CARRIED</b> The meeting adjourned at 11:13 a.m.

**These minutes are certified correct:**

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Terry Turcan

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Gord Couch

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Ludwig Teichgraber

\_\_\_\_\_  
Rick Ould

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John Cole