

	<p style="text-align: center;">stqa?kʷnínw` t WESTBANK FIRST NATION 515 Highway 97 South Kelowna, B.C. V1Z 3J2 Phone: (250) 769-4999 Fax: (250) 769-4377 www.wfn.ca <i>Community. Leadership. Pride.</i></p>	<p style="text-align: center;">MINUTES ADVISORY COUNCIL sk'əlwístən (September) 10, 2019 Approved sk'aytan (October) 8, 2019</p>
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Meeting took place in the First Floor Boardroom of the Westbank First Nation Government Building.

ADVISORY COUNCIL IN ATTENDANCE:

Terry Turcan - Chair	Gord Couch – Vice-Chair
Ludwig Teichgraber	John Cole
Rick Ould	

STAFF IN ATTENDANCE:

Jeniffer Bellingham	Researcher
Pat Leitch	Director of Finance
Graeme Dimmick	Senior Planner
Richard Johns	Law Enforcement Officer
Adam Nerger	səxʷk'əʔq'əq'aym / Recording Clerk

DELEGATES IN ATTENDANCE:

Councillor Thomas Konek	WFN Council Member
Jason Brolund	Fire Chief, City of West Kelowna

CALL TO ORDER	Agenda is attached to these minutes as Exhibit "A."
<i>T. Turcan</i>	Called the meeting to order at 9:02 a.m. with P. Leitch present.
	<u>Motion to Adopt the Agenda of sk'əlwístən (September) 10, 2019</u>
MOTION	MOVED BY R. OULD Seconded by L. Teichgraber THAT the Advisory Council hereby approves the agenda of September 10, 2019. CARRIED
	<u>Motion to Adopt the Minutes of ǰ'wí?ǰ'wí?tán (August) 13, 2019</u>
MOTION	MOVED BY J. COLE Seconded by G. Couch THAT the Advisory Council hereby approves the minutes of ǰ'wí?ǰ'wí?tán (August) 13, 2019. CARRIED
NEW BUSINESS	
	<u>Review of Budgetary Considerations</u>



<p><i>T. Turcan</i></p>	<p>With the budget preparation process commencing shortly it would be beneficial to review any items for consideration that the Advisory Council would like to see addressed in the upcoming fiscal budget. Greater discussion can occur at the next meeting.</p>
	<p><u>Grant Writer Position</u></p>
<p><i>P. Leitch</i></p>	<p>Overviewed the position description with the Advisory Council.</p> <p>This individual, once hired, will be in attendance at all budget meetings and review strategic objectives and plans to review funding options to support department requests and strategic initiatives. This role will research and build relationships with grant providers to support WFN submissions for funding opportunities. From past experience, this role has typically obtained extensive levels of funding. This position will also support the Advisory Council in administering the Community Enhancement Grant Program.</p> <p>In response to J. Cole, confirmed the position is set to be a one year term and following the trial run, further consideration can be given to an extension.</p>
	<p>Various comments concerning upcoming budget discussions included:</p> <ul style="list-style-type: none"> • Desire to review homelessness initiatives on Westbank lands; • Understanding that the budget process is typically initiated in October of each year; • Desire to utilize the Advisory Council's donation funds to support local groups as possible; and • A desire to establish a contingency fund to support homelessness initiatives and other social programming as possible.
	<p><u>Quarterly Financial Update</u> Quarterly Report is attached to these minutes as Exhibit "B."</p>
<p><i>P. Leitch</i></p>	<p>Overviewed the report with the Advisory Council. Highlights from the presentation included:</p> <ul style="list-style-type: none"> • 97% of the taxes collected by WFN have been recorded in this report; • As this is the first quarter report, there is a limited impact on existing budgets identified within the report; • Building permits has experienced a decline in the first quarter, however this is a result of accounting



	<p>practices concerning accruals;</p> <ul style="list-style-type: none"> • There are vacancies in a number of departments which has further reduced the impact on departmental budgets; and • The report further reflects a desire for improved future planning with some budget line items identified for future projects and initiatives. This is a new practice that has been implemented by staff. <p>In response to L. Teichgraber clarified that the report is reflective of budget lines directly affecting taxation dollars.</p> <p>Continuing the report:</p> <ul style="list-style-type: none"> • There are some projects identified that will likely not impact this year's fiscal budget but are present for future planning purposes.
<i>J. Bellingham</i>	In response to the Advisory Council, clarified that the budget for the Resident's Annual General Meeting has been increased from \$10,000.00 to \$11,000.00 due to increased catering, advertising, archiving costs, and overall increase in resident attendance.
	The Advisory Council expressed appreciation for the report as presented.
Delegate Entered:	J. Brolund entered the meeting at 9:35 a.m.
<i>P. Leitch</i>	In response to L. Teichgraber, clarified that if there are concerns identified by staff, they would be displayed in the budget summary and overviewed with the Advisory Council in greater detail.
Staff Left:	P. Leitch left the meeting at 9:37 a.m.
	<u>West Kelowna Fire Services Update</u> Quarterly Report is attached to these minutes as Exhibit "C."
<i>J. Brolund</i>	<p>Overviewed the report with the Advisory Council. Highlights from the presentation included:</p> <ul style="list-style-type: none"> • A new Chief Administrative Officer has been employed by the City of West Kelowna; • There have been some changes to West Kelowna Fire Services management team, including a new assistant chief officer; • 65 residents in mobile home parks were visited as part of the smoke alarm campaign to install smoke



	<p>alarms. This is part of a ten year strategy to visit all residents of mobile home parks to ensure smoke alarms are present;</p> <ul style="list-style-type: none">• West Kelowna emergency service leaders now host regularly scheduled meetings to review common concerns while attending emergency situations as well as overview planning to support improved services provision;• 31 new firefighting staff have been hired to support West Kelowna Fire Services, inclusive of career and volunteer firefighters;• At this time there are 4 career firefighters on duty in Westbank and 2-3 at the Lakeview Heights hall, however recently City of West Kelowna supported the increase of the operational budget to ensure that there are 8 present amongst these two halls;• There are 50 paid on-call staff as well to provide an improved level of support;• Red-flashing warning lights have been installed at the fire station on Old Okanagan Highway for safety purposes;• Wildfire mitigation has been a key focus with initiatives to raise awareness to the general public and to support residents undertaking work on their properties to mitigate wildfire activity;• WFN, through the annual budgeting process, provides a level of funding support to West Kelowna Fire Services which supports operations and equipment purchases as possible; and• There are noted challenges with the Lakeview Heights fire hall due to the size of fire engines present. There have been spatial concerns with the growth in fire crews as well and there will be a continued push to review a fire hall replacement. <p>In response to L. Teichgraber, clarified that there was an option to incorporate a fire hall into the Lakeridge development, however following further review this option was identified as not possible as it would not serve the full needs of fire services.</p> <p>It has been a challenge to identify lands that would support the needs of fire services for this purpose and options continue to be reviewed.</p> <p>In response to G. Couch, confirmed that there are two areas of service for the Okanagan Connector. Dependent on various conditions, there would be support to address fires that may ultimately affect residents. For rescue</p>
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	<p>incidents, support would be provided to incidents up to Elkhart Lodge area.</p> <p>In response to G. Couch, clarified that a formal program does not exist to addressing parking concerns that may affect access to service providers. This is a common concern within residential developments, however we have looked to have a 6 meter width recognized to support access in residential areas.</p>
Member Entered:	Councillor Konek entered the meeting at 10:02 a.m.
<i>J. Brolund</i>	<p>In response to L. Teichgraber confirmed practices undertaken by firefighting staff when utilizing lights and sirens to attend an emergency event.</p> <p>Expressed appreciation to G. Couch for inviting Fire Services to attend the Sun Village community for the purposes of recognizing the actions of a landscape contractor.</p>
<i>T. Turcan</i>	Expressed appreciation for the report as provided by J. Brolund.
Delegate Left:	J. Brolund left the meeting at 10:07 a.m.
Staff Left:	J. Bellingham left the meeting at 10:07 a.m.
<i>Councillor Konek</i>	I was made aware of today's meeting and wanted to take an opportunity to express appreciation for the efforts of the Advisory Council and our cooperation during this Council term which will end on September 19, 2019.
Staff Entered:	G. Dimmick entered the meeting at 10:08 a.m.
Member Left:	Councillor Konek left the meeting at 10:08 a.m.
Staff Entered:	J. Bellingham entered the meeting at 10:09 a.m.
	<u>Development Services Update</u>
<i>G. Dimmick</i>	<p>Overviewed the update with the Advisory Council. Highlights from the presentation included:</p> <ul style="list-style-type: none"> • Copper Sky is seeking to initiate the development process an additional residential development with Stage 1 approval recently provided by Council; • Traffic studies have been conducted for the Elk Road and Carrington Road intersection with improvements identified to be undertaken by developers looking to build in this area; • There is a proposed hotel development which has



	<p>been received from Marriott Hotels which is in the planning approval stages at this time;</p> <ul style="list-style-type: none"> • A proposed Troika project has received Stage 2 planning approval near the Old Ferry Wharf Road area, and will consist of a 121 unit residential development with commercial spaces present with funding support from BC Housing; • Brookside Development is continuing to proceed and would result in 21 residential developments. At this time improvements are being made to the land such as addressing concerns specific to Keefe Creek which has experienced flooding in recent years; • Phase 2 of the Hawk's Landing project has submitted the next application required and would result in the development of duplexes; • 24 townhouse units have been proposed near the Shannon Lake area; • 114 residential units have been proposed near the Village Green Way and Old Okanagan Highway area; and • Two positions have been posted for a Planner I and Planner II following a recent resignation. There has been a reasonable level of response with interviews scheduled for the upcoming week. <p>In response to T. Turcan, clarified that staff continue to work with parks and trails development as there is a significant level of development interest on Westbank lands. WFN has worked with the Elkridge Development to support a pathway as well as others to support these improvements in recognition of the WFN Parks and Trails Master Plan.</p>
<p><i>G. Couch</i></p>	<p>It is exciting to see the level of development, and speaks well for WFN in this regard.</p>
<p><i>G. Dimmick</i></p>	<p>In response to J. Cole, clarified steps taken by WFN to support the implementation of a turning circle on Carrington Road to support traffic improvements.</p>
	<p>The Advisory Council expressed appreciation for the report as presented by G. Dimmick.</p>
<p>Staff Left:</p>	<p>G. Dimmick left the meeting at 10:35 a.m.</p>
<p>RECESS</p>	<p>The Advisory Council took a short break at 10:36 a.m.</p>
<p>RECONVENE</p>	<p>The Advisory Council reconvened at 10:47 a.m.</p>



	<u>District Reports</u>
	<u>Lakeridge</u>
<i>L. Teichgraber</i>	There is nothing to report at this time.
	<u>Prairie</u>
<i>G. Couch</i>	Residents have expressed a level of interest for WFN obtaining ownership of roadways currently owned by the Ministry of Transportation and Infrastructure. Sun Village has also celebrated its 25 th anniversary this past weekend.
	<u>Lakeshore</u>
<i>R. Ould</i>	There is nothing to report at this time.
	<u>East Boundary</u>
<i>J. Cole</i>	There is nothing to report at this time.
	<u>Old Okanagan</u>
<i>T. Turcan</i>	<p>I received a concern from a resident regarding weeds along Old Okanagan Highway. This has since been shared with the Director of Development Services though it is likely a Ministry of Transportation and Infrastructure matter. There has also been discussion regarding the implementation of cameras for security and monitoring purposes in the Bayview residential development, however this is an ongoing discussion with residents.</p> <p>I would also like to express appreciation to WFN's Legal Counsel, Julia Buck, in providing a level of explanation for upcoming amendments to WFN laws for our awareness.</p>
	<u>Law Enforcement Update</u>
Staff Entered:	R. Johns entered the meeting at 11:03 a.m.
<i>R. Johns</i>	<p>Overviewed the policing report with the Advisory Council. Highlights from the report included:</p> <ul style="list-style-type: none"> • There is a focus on addressing unsightly premises and homeless camps on Westbank lands at this time which has resulted in a notable improvement in recent months; • Action has been taken by Law Enforcement to address panhandling activity on Westbank lands as well and has seen a reduction in activity; and • WFN is a founding member of the Westside HUB and staff attend meetings on a weekly basis. This program has been proven to be a success to date and supported those in need with the identification of appropriate support services.



	<p>In response to J. Cole, clarified that HUB activities are reported back to appropriate local government officials. It consists of local support agency representatives who have their own reporting procedures in effect as well. The HUB works as a collective body and has internal tracking and reporting measures.</p> <p>Continuing the report:</p> <ul style="list-style-type: none"> • Former WFN Law Enforcement Officer, Wayne Murdock, is continuing to undertake Conservation Officer training and has provided a level of ongoing assistance to WFN; • A joint effort between WFN Law Enforcement and RCMP First Nation police will begin to address traffic and vehicle concerns, such as speeding and not following road signage, in the community as well as other notable community safety issues; • Dan Heaton, WFN's Emergency Management Coordinator, has continued to develop emergency management plans as well as provide training support in preparation for future events; and • New WFN Law Enforcement Officer, Bill Brewer, has received a positive response from the community since entering into his role. <p>In response to L. Teichgraber clarified WFN's Law Enforcement Officer's ability to issue tickets when related to traffic matters or incidents where public safety is a concern when involving a vehicle.</p> <p>In response to L. Teichgraber clarified that WFN's Legal Services is currently reviewing matters concerning marijuana, however WFN has taken a similar stance to the Federal Government.</p>
	<p>The Advisory Council expressed appreciation for R. Johns attendance</p>
<p>Staff Left:</p>	<p>R. Johns left the meeting at 11:29 a.m.</p>
	<p>Next Meeting</p>
	<p>The next meeting will take place on sk'aytan (October) 8, 2019.</p>
<p>ADJOURNMENT MOTION</p>	<p>MOVED BY T. TURCAN THAT the Advisory Council meeting be adjourned. CARRIED The meeting adjourned at 11:30 a.m.</p>



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Westbank First Nation
Community. Leadership. Pride.

**MINUTES
ADVISORY COUNCIL
sk'əlwístən (September) 10, 2019**

These minutes are certified correct:

Terry Turcan

Gord Couch

Ludwig Teichgraber

Rick Ould

John Cole