



WESTBANK  
FIRST NATION

Community. Leadership. Pride.

## WESTBANK FIRST NATION Employment Opportunity

THE FOLLOWING POSITION IS AVAILABLE WITHIN WESTBANK FIRST NATION. IN ACCORDANCE WITH SECTION 20.1 OF THE WFN CONSTITUTION AND SECTION 3.1 OF THE WFN PERSONNEL POLICY, PREFERENCE WILL BE GIVEN TO QUALIFIED WFN MEMBERS WHO APPLY FOR THIS POSITION.

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**TITLE: Water and Wastewater Operator Level II**  
**SALARY RANGE MINIMUM: \$44,840 (*commensurate with experience*)**  
**DEPARTMENT: Development Services - Utilities**  
**TERM: Full Time**

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Westbank First Nation is a self-governing nation. Our Mission is to promote a healthy and prosperous future to ensure its continued existence as a strong political, social and cultural community. Our Utilities team is a key department that supports this Mission.

Are you looking for a challenging opportunity where you will be able to use your teamwork, communication and problem solving capabilities to take your career to the next level? Do you want to be part of an innovative organization that is growing and about to advance its water treatment system? If so, Westbank First Nation has an exciting opportunity for one (1) full-time permanent Level 2 Water and Wastewater Operator position.

If you are service orientated, have a passion for water and wastewater and are looking for a new opportunity, come and join our team.

To find out more information about the Utilities department please go to [www.wfn.ca/programs-services/water-sewer.htm](http://www.wfn.ca/programs-services/water-sewer.htm). For more information on our team structure, please see our organizational chart by going to [www.wfn.ca/programs-services/water-sewer.htm](http://www.wfn.ca/programs-services/water-sewer.htm) and clicking "Department Organization" at the bottom.

You can locate the job posting, application, and more information on how to apply by going to [www.wfn.ca/employment.htm](http://www.wfn.ca/employment.htm).

### POSITION SUMMARY:

The Water and Wastewater Operator Level II is responsible for performing the physical tasks related to the installation and operation of the water distribution, water treatment, and wastewater collection systems. The Water and Wastewater Operator Level II is also responsible for assisting with the operation, maintenance, inspections, repairs, and servicing of WFN owned utilities.

### QUALIFICATIONS & EXPERIENCE:

The successful candidate will possess the following qualifications:

- One year of recent experience in operating a Level II Water System.
- Minimum EOCP Level II certification in Water Distribution
- Minimum EOCP Level II certification in Water Treatment
- Minimum EOCP Level II certification in Wastewater Collection
- Mechanical aptitude
- Experience with quality management systems is an asset
- Must maintain and upgrade certifications as required
- Demonstrated proficiency in Microsoft Office, and a willingness to learn other software systems as required
- Ability to collect, understand, and report data is critical
- Writing skills are essential
- Valid Class 5 Driver's License with an Acceptable Driver's Abstract will be required upon offer
- Able to meet physical demands of the position
- Being part of the rotating on-call schedule is required for the position; this includes responding to after-hours calls within a 20 minute response time and taking corrective action as required

The ideal candidate for this position will demonstrate excellent customer service skills in order to ensure client satisfaction and maintain positive relationships with both internal & external stakeholders. The candidate's customer service orientation will be supplemented with highly developed oral and written communication skills, keen attention to detail, and a high degree of accuracy.

This position requires excellent planning and organization skills as well as the ability to apply knowledge and problem-solving skills in a timely manner to respond to issues. The successful candidate will work effectively within a team dynamic as well as with minimal supervision.

Health and safety are integral to the work, as the successful candidate, you possess a high level of safety awareness and demonstrate safe work practices at all times. You will also be required to actively participate in safety and other job-related training.

What Westbank First Nation Offers:

- Competitive salary
- Hours of work: 7 hours per day, 35 hours per week
- Paid vacation, extensive health benefits plan
- Access to internal and external career development programs
- Municipal Pension Plan
- Employee Wellness Program

If you are considered for the position, clearance on all applicable background checks and professional reference checks are required.

A technical/practical assessment will be administered during the selection process and this exercise will be used as a part of the selection criterion.

**To meet the physical demands required of this position candidates must be in good physical condition and willing to work in all weather conditions.**

A competitive salary and benefits package is offered. Further information can be obtained at [www.wfn.ca](http://www.wfn.ca) by navigating to the Human Resources page (*Departments>Human Resources*) or by visiting the *Employment Opportunities* tab located in the top right hand corner of the homepage.

Interested applicants should email an [application form, cover letter, and resume](#). This position will remain open until filled. **Please reference #17-39 and indicate clearly in your covering letter where you saw this posting and how your experience and qualifications meet the requirements of the position.**

**\*Incomplete submissions will not be accepted\***  
**Only those meeting the minimum requirements will be considered**

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