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WESTBANK FIRST NATION
 515 Highway 97 South
 Kelowna, B.C. V1Z 3J2
 Phone: (250) 769-4999 Fax: (250) 769-4377
www.wfn.ca
Community. Leadership. Pride.

MINUTES
ADVISORY COUNCIL
smasqt, skaytan
(Thursday, October) 5,
2023

Approve on
November 17, 2023

The meeting took place via the Zoom meeting platform. / in the First Floor Boardroom of the Westbank First Nation Government Building.

ADVISORY COUNCIL MEMBERS:

Ludwig Teichgraber – suxw qw'elq'wilt /Chair	East Boundary District
Rick Ould – Co-chair	Old Okanagan District
Terry Turcan	Prairie District
Steve Gilroy	Lakeridge District
VACANT SEAT	Lakeshore District

WFN STAFF MEMBERS:

Brayden Holenstein	Referrals Officer / Acting Recording Clerk
Jennifer Bellingham	Director of Intergovernmental Affairs and Title and Rights
Jim Bauer	Chief Financial Officer
Graeme Dimmick	Manager of Planning and Development
Krista Derrickson	Manager of Utilities
Nathan Davies	WFN Law Enforcement Officer

OBSERVERS:

Janice Beaton	East Boundary Election Candidate
Mike Wilding	Prairie Election Candidate
Melanie Coon	Lakeridge Election Candidate
Allen Dion	Lakeshore Election Candidate
Karli Fitzpatrick	East Boundary Election Candidate

CALL TO ORDER	The agenda is attached to these minutes as EXHIBIT "A."
<i>L. Teichgraber</i>	Called the meeting to order at 1:11 p.m.
	<u>Recognition of any Absences of Advisory Council Members</u>
	There were no absences.
	<u>Motion to Adopt the Agenda</u>
MOTION	MOVED BY S. Gilroy Seconded by R. Ould THAT the Advisory Council hereby approves the agenda. CARRIED
	<u>Motion to Adopt the Minutes of September 21, 2023</u>
MOTION	MOVED BY S. Gilroy



	<p>Seconded by R. Ould THAT the Advisory Council hereby approves the minutes of September 21, 2023. CARRIED</p>
NEW BUSINESS	
	<p><u>2022-2023 Annual Audited LGS Financial Statement</u> (Financial documentation is attached to these minutes as EXHIBIT “B.”)</p>
<i>J. Bauer</i>	Reviewed Annual Audited LGS Financial Statements with the Advisory Council.
<i>S. Gilroy</i>	There are three and a half times the amount of funds in the Liabilities line item (pg. 1) now compared to last year, why is this?
<i>J. Bauer</i>	<p>This is very likely due to the timing of the transfers as these are administrative funds.</p> <p>Continued review of the Annual Audited LGS Financial Statements with the Advisory Council.</p>
<i>S. Gilroy</i>	Why is the grant revenue (pg. 2) so different from year to year?
<i>J. Bauer</i>	This could be because the grants are project-based. Not all grants are continuous and if there are larger projects, the grant number could be much larger.
<i>J. Bellingham</i>	There was a concentrated effort for departments to find grants following the pandemic. We have certainly worked harder to use grant funding rather than revenue.
<i>J. Bauer</i>	Continued review of the Annual Audited LGS Financial Statements with the Advisory Council.
<i>S. Gilroy</i>	I am looking at the budget, were you expecting more employees?
<i>J. Bauer</i>	<p>Yes, this is the case. We budget for a full staff load and if we have vacancies, we fall below the budgeted amounts.</p> <p>We will make sure to include all of the budgets and other documents when an agenda item is rolled over to the next meeting.</p> <p>Continued review of the Annual Audited LGS Financial Statements with the Advisory Council.</p>
ACTION	Any rollover agenda items have documents included in the new agenda package.
<i>T. Turcan</i>	Contributions from reserves, what does this reference?
<i>J. Bauer</i>	This is when WFN draws from the contingency reserves. 1.7 million was budgeted.
<i>S. Gilroy</i>	It might look like WFN is drawing from a surplus. I am not stating it is a bad thing, however, I would like to know more.
<i>J. Bauer</i>	If WFN departments are providing services to the community, WFN could look to allocate funds to support this work.
ACTION	Financial Services to provide percentages regarding where taxation



	revenues are being allocated compared to other revenues.
<i>J. Bauer</i>	In response to a question from S. Gilroy regarding a large surplus, there was a significant decrease in capital purchases which may show the surplus you are referencing. Continued review of the Annual Audited LGS Financial Statements with the Advisory Council.
	What are the differences in the cash line items?
<i>J. Bauer</i>	There are marketable securities. Cash line items can be related to reserves as well. There are different conditions for these different cash line items. Continued review of the Annual Audited LGS Financial Statements with the Advisory Council.
ACTION	Financial Services to provide information to the Advisory Council regarding page 9, item 5, accounts receivable and why they were reversed over the years.
<i>J. Bauer</i>	Continued review of the Annual Audited LGS Financial Statements with the Advisory Council.
<i>S. Gilroy</i>	Referencing the equity and tangible assets on page 10, there is a 25 times difference. Why?
<i>J. Bauer</i>	Other than going back and looking at the purchases from the year before, I couldn't give a proper answer. The difference in purchases is tied directly to this.
<i>J. Bellingham</i>	The enhancement fund from years ago could be related to T. Turcan's question regarding the Advisory Council Contingency fund.
<i>J. Bauer</i>	Continued review of the Annual Audited LGS Financial Statements with the Advisory Council.
<i>R. Ould</i>	Page 24, contributions from reserve resulting in a net loss, why did we not take funds to balance this?
<i>J. Bauer</i>	I expected that there was a specific program that required those funds and that is why we did not balance it.
<i>T. Turcan</i>	Pages 11 and 12 are important pages of note for the new Advisory Council members.
<i>L. Teichgraber</i>	How do you flush out issues?
<i>J. Bauer</i>	Every month, we review statements for each department to look for blips and unusual funds movement. We have a few financial analysts who look for these types of things regularly.
Staff Left:	J. Bauer left the meeting at 2:05 p.m.
	LEO – Update (LEO Report is attached to these minutes as EXHIBIT “C.”)
<i>N. Davies</i>	Reviewed Law Enforcement Update with the Advisory Council.
<i>L. Teichgraber</i>	Why was May a slower month?
<i>N. Davies</i>	Largely in part due to students being in school and the fact that transients had not yet moved into the area due to the weather. Tourists also play a



	role in this.
<i>T. Turcan</i>	The law enforcement department was the only department over budget regarding its financials.
<i>N. Davies</i>	This relates to coverage for employee(s) who were let go. The overtime hours to cover the loss were substantive.
Staff Left:	N. Davies left the meeting at 2:13 p.m.
Staff Entered:	K. Derrickson entered the meeting at 2:13 p.m.
	<u>New Water Rates – Update</u> (Utility Report is attached to these minutes as EXHIBIT “D.”)
<i>K. Derrickson</i>	Reviewed the update with the Advisory Council. In response to a question regarding water line size, unless you are a business, you have a ¾ inch line.
<i>S. Gilroy</i>	Concerning WFN Members, is there a plan in place to have water meters on Member homes as well?
<i>K. Derrickson</i>	WFN pays the bills for Members and we share the bill with the Members now to help show them the costs associated with the water consumption. The amount of increase to the water bill was 27.2 % and the rates had not changed since 2015. The increase will be effective January 1, 2024. The original plan in 2015 was to increase by 3%-5% per year, this never happened. Moving forward, there will more likely be smaller increases every other year. We need to start billing off of consumption to see what this will look like.
Staff Entered:	G. Dimmick entered the meeting at 2:22 p.m.
<i>L. Teichgraber</i>	How are we doing with building a new treatment plan to accommodate the increased population?
<i>K. Derrickson</i>	We are actively working towards this through grant funding. We should hear back in January whether we were successful in the grant application or not.
	<u>Local Revenue Law – Review</u> (Attached to these minutes as EXHIBIT “E.”)
<i>K. Derrickson</i>	Reviewed the update with the Advisory Council.
Staff Left:	K. Derrickson left the meeting at 2:34 p.m.
	<u>Active Developments – Update</u> (Attached to these minutes as EXHIBIT “F.”)
<i>G. Dimmick</i>	Reviewed Report with the Advisory Council. Shared screen with GIS mapping and current development on WFN lands.
<i>R. Ould</i>	Is there an available sidewalk plan? I recall seeing one in the past.
<i>G. Dimmick</i>	There was one. I will check with our engineering team regarding that plan.
ACTION	Development Services to provide a sidewalk plan, an updated version or the most recent plan.
	<u>West Harbour Residents Petition – Follow-Up</u> (Attached to these minutes as EXHIBIT “G.”)



G. Dimmick	Reviewed the direction from Council regarding the petition. Westrich is the developer, consultation is completed through the zoning process with our Planners. This zoning was already in place before Westrich came in.
S. Gilroy	The West Harbour residents are concerned about not being able to have a voice in the development near them.
G. Dimmick	The zoning currently allows them to develop within their plans. Should they choose to sway from the original plans, the developer would have to go back and do further consultation to get approval for a rezone.
S. Gilroy	If and when this goes for rezoning, please keep the Advisory Council in the loop so that we can ensure that the residents are aware.
Staff Left:	G. Dimmick left the meeting at 3:03 p.m.
	<u>Election – Conversation regarding Meeting Times – Update</u>
S. Gilroy	We recommend continuing the daytime meetings. We should allow WFN to have input as well.
T. Turcan	I see the Advisory Council as similar to a municipality Council. Other municipalities provide opportunities for residents to attend meetings during the evening. If we move away from daytime meetings, it could give residents an opportunity but it will take away the availability of staff.
J. Bellingham	The change in meeting times outside of the office hours would have to be a direction from the Chief and Council. The new Advisory Council can table this item following the election if they so choose.
R. Ould	Shifting hours is one thing and shifting days are two different topics and the new Advisory Council can discuss both if they choose.
	<u>Honorariums – Acknowledge the Decision of the Chief and Council regarding Honorariums</u>
L. Teichgraber	At the last meeting, we were advised that the honorariums would stay the same. After talking with D. Ellingboe, I would recommend that we acknowledge the Chief and Council's decision. I don't know if pushing this further at this time is the best option due to the current situation of the Advisory Council.
T. Turcan	I think we should leave it as is, meaning that D. Ellingboe will look into the dollar amounts again and raise it with the Chief and Council for further consideration.
L. Teichgraber	My thinking is that we keep it where it is now and trust that D. Ellingboe will continue to make positive changes within the organization, including our Advisory Council.
J. Bellingham	If the new Advisory Council tracks all of the reasons and provides data that supports the requested increase, I believe you would have a better chance of receiving what you are requesting.
R. Ould	Thanks, I believe we can leave it alone for now and take care of this with the new Advisory Council once elected.
	<u>Inter-Meeting Communications – Discuss possible options</u>



<i>L. Teichgraber</i>	We have discussed inter-meeting communications in the recent past and we need to be able to act on action items in between meetings.
<i>J. Bellingham</i>	This relates to tracking your work and putting it on the record. If your Advisory Council can fall in line with the same structure in place as other WFN Committees and Councils, you will be in a better situation.
<i>S. Gilroy</i>	We understand your position as well as WFN staff. M. McCarroll has been a great addition to our team and has given us hard work and respect right away. The communications through her are working well. I would certainly appreciate your attendance from time to time.
<i>J. Bellingham</i>	We will work to continue to provide availability to your Advisory Council.
	<u>Future Advisory Council Orientation</u>
<i>J. Bellingham</i>	We will be reinitiating the Advisory Council binder. We will walk through this and go through all the different parts of the Advisory Council, WFN laws and WFN policies and procedures. We will give you way more information than you even need. A land and museum tour will also be scheduled.
ACTION	Advisory Council to provide any recommendations for the orientation to J. Bellingham and M. McCarroll as soon as possible.
	<u>Lakeridge</u>
<i>S. Gilroy</i>	I do have another piece regarding the foreshore. This is sitting with Julia Buck and has been with her for only about a week to two weeks so we will give her time to ensure communications are shared.
	<u>Old Okanagan</u>
<i>R. Ould</i>	I do have another letter regarding the sidewalk.
ACTION	R. Ould to email a copy of the letter to Development Services and the Recording Clerk.
	<u>Email Correspondence referred to above is attached to these minutes as EXHIBIT “H”</u>
	<u>Prairie</u>
<i>T. Turcan</i>	I did have someone contact me regarding issues in their mobile home park and another in Sun Village regarding trees. MOTI has taken the position that Sun Village should be the one to take care of the overgrown trees.
	<u>Next Meeting</u>
	The next meeting will take place following the 2023 Advisory Council Election. The exact date is still to be determined.
ADJOURNMENT MOTION	MOVED BY THAT the Advisory Council meeting be adjourned. CARRIED The meeting adjourned at 3:58 p.m.

<u>Items Requiring Closure</u>
Items that still require closure include the following: <ul style="list-style-type: none"> • Any rollover agenda items have documents included in the new agenda package.



- Financial Services to provide percentages regarding where taxation revenues are being allocated compared to other revenues.
- Financial Services to provide information to the Advisory Council regarding page 9, item 5, accounts receivable and why they were reversed over the years.
- Development Services to provide a sidewalk plan, an updated version or the most recent plan.
- Advisory Council to provide any recommendations for the orientation to J. Bellingham and M. McCarroll as soon as possible.
- R. Ould to email a copy of the letter to Development Services and the Recording Clerk.

stqa?tx^wniwt sqilx^w (Westbank First Nation) The people (sqilx^w) living where wind blows (niwt) and forms swamps or puddles alongside a large lake (stqa?tk^w). Being a windy area, the winds would wash along the shore creating puddles which would either seep into the land, creating wet, marshy areas or wash back into the lake. This area has been identified as the portion of syilx territory from Hardy Falls to around the Gellatly/Green Bay area but in reality, it includes a few other areas, including x^wał mnik, the area closer to IR#10 and many other areas that have specific place names.