



Community. Leadership. Pride.

**Policy
2015-25**

Tier Athlete Funding

	AUTHORIZED BY	ȷĩlmix ^w m nał səx ^w k ^w inaŋməm/Chief and Council
	EFFECTIVE DATE	2021-09-28
	DEPARTMENT	Community Service, Membership Services
	REVIEW DUE DATE	2024-09-28

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Revision History			
Entry ID	302047	Total Number of Pages	11
Date	Revision	Changes	
2015-11-10	2015-25.01	Conversion of Recreation Funding Policy.	
2016-08-04	2015-25.02	Signed by the Director of Operations on August 4, 2016 based on approval by Council resolution #160524-03 on May 24, 2016.	
2018-04-04	2015-25.03	Minor Revision resulting from the approval of P2015-16 and Level 1 funding transferred out of P2015-25.	
2021-09-28	2015-25.04	Approved by Council Resolution #210920-06 on 2021-09-20 and signed by the Director of Operations 2021-09-28	
2023-01-26	2015-25.05	Minor Revision to Appendix A by Membership Services Manager.	



Tier Athlete Funding

1. Policy

stqá?tk^w+niwt sqilx^w/Westbank First Nation (WFN) is committed to adopting and enhancing programs and services that empower WFN Members (Members) with the skills and tools to achieve their highest potential: physically, mentally, emotionally, and spiritually. Tier athlete funding (Funding) provides Members involved in organized sporting events and tier athletics with funding to help with associated costs.

2. Purpose

This Policy outlines the Funding available, Funding limits, and eligibility criteria and requirements.

3. Scope

This Policy applies to yi sáx^wk^wina?mám/Council, sáx^wk^wuilm/Workers responsible for administering this Policy, and Members applying for and accessing Funding through this Policy.

Members involved in tier level Amateur Sports may apply for Funding to help with the costs of their participation.

All Funding in this Policy is in Canadian dollars

- a) Funding is available under this Policy for Members involved in Amateur Sports; Members who are Professional Athletes are ineligible for Funding.
- b) Funding is available through;
 - i. Level 1 Funding; and
 - ii. Level 2 Funding.
- c) Level 1 Funding is limited to a maximum of two hundred dollars (\$200) per applicant per Fiscal Year, and is to be used solely for registration fees.
- d) Level 2 Funding is limited to a maximum of four hundred dollars (\$400) per athletic event, up to a total maximum of one thousand two hundred dollars (\$1,200) per applicant per Fiscal Year, and may be used for;
 - i. Training camp fees,
 - ii. One-on-one coaching sessions; and

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- iii. Travel to, and accommodation at, tiered athletic programs or events.
- e) All Funding is on a reimbursement basis, except that WFN may pay Level 1 Funding directly to organizations sponsoring sporting events if the recipient of that Level 1 Funding is a Minor.
- f) Requests for reimbursement must be made by submitting a completed Tier Athlete Funding Application (Appendix A) to the Membership Services Manager by the deadlines under Section 3.g) of this Policy, with;
 - i. The applicable sections completed; and
 - ii. Receipts for purchase.

Separate applications must be submitted if making application for both Level 1 and Level 2 Funding.

- g) The deadline for applications for reimbursement requests is *s̓ił̓m̓t̓ən*/April 30 for purchases made in the previous Fiscal Year. Allow *č̓ił̓kst*/five (5) to *ʔup̓nkst*/ten (10) days for processing.
- h) Recipients of Level 2 Funding must give back to the community in some manner, which may include but is not limited to:
 - i. Expressions of appreciation in the WFN newsletter or on WFN's digital platforms,
 - ii. Community service; or
 - iii. A brief presentation at a Membership meeting on the activity for which they received Funding.

Failure to comply with this requirement may jeopardize a Member's future application for Level 2 Funding.

4. Responsibilities

- a) Council is responsible for establishing an annual budget and setting aside funds in support of this Policy, on a best efforts basis, as part of the annual WFN budgeting process.
- b) The Membership Services Manager is responsible for;

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- i. Receiving, reviewing, making decisions on, and processing Tier Athlete Funding Applications, in accordance with the provisions of this Policy,
 - ii. Notifying applicants if any item on their Tier Athlete Funding Application is denied,
 - iii. Monitoring Tier Athlete Funding amounts approved for each Member, to ensure they adhere to the Funding limits outlined in this Policy,
 - iv. Monitoring recipients of Level 2 Funding to ensure compliance with Section 3.h) of this Policy; and
 - v. Submitting the Tier Athlete Funding Annual Report (Appendix B) in accordance with Section 5.b) of this Policy.
- d) Applicants for Funding are responsible for complying with the application requirements under Sections 3. of this Policy.
- e) Recipients of Level 2 Funding are responsible for giving back to the community in accordance with the provisions under Section 3.h) of this Policy.

5. Monitoring and Reporting

The Membership Services Manager must;

- a) Monitor the limits of Funding to ensure applicants do not exceed their allowable amount; and
- b) Provide the *ȷilmix^wm siya?*/Chief Saskatoon Berry Committee with the Tier Athlete Funding Annual Report (Appendix B) no later than May 31 of each year.

6. Definitions

“Amateur Sports” means sports in which participants engage largely or entirely without remuneration.

“Fiscal Year” means a period beginning April 1 and ending March 31 of the following calendar year.

“Level 1 Funding” means Funding for Members who register and participate in naqs/one (1) or more organized sporting events where selection for participation is not based solely on skill level.



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“**Level 2 Funding**” means Funding for Members who are skilled, competitive athletes selected through a competitive process, based on skill level, to participate in tiered athletic programs or events at a representative or higher level.

“**Minor**” means a person under the age of ᑭᐅᑭᑦᑭᑦ ᐱᑦ ᑭᐅᑭᑦᑭᑦ/nineteen (19) years old and is therefore considered to have not reached the age of majority in British Columbia. For the purpose of this Policy, this includes from birth to nineteen (19) years of age. On the day a person turns nineteen (19) years old, a person ceases to be a Minor.

“**Professional Athlete**” means a sporting participant who is paid for the time they spend competing and training.

7. Cultural Context

a) Cultural Context of Policy

WFN acknowledges the example set by the Four Food Chiefs and is committed to continue in the same spirit of sacrifice, dedication, cooperation, and humility to raise up leaders within the community. Whether it is within a family, sports team, or business, leadership is an essential quality and calling in an individual’s life. The example set by these everyday leaders is what continues to strengthen the WFN community. Traditionally, each individual within a syilx community had a specific responsibility, and thus all shared in the leadership of the community. Leadership did not mean a position of power but rather responsibility and sacrifice. The greater the leader, the greater the amount of sacrifice and responsibility. Leaders were honoured by others through being a recipient of the community’s prayers. Through Tier Athlete Funding, WFN continues to acknowledge and respect the traditional leadership principles of the syilx by honouring and supporting the dreams and aspirations of Members who desire to live healthy, prosperous, and meaningful lives that contribute to leadership within the community. Level 2 Funding reflects the spirit of increased levels of giving back as the level of leadership increases.

b) Cultural Context of Definitions

míktú?tin (May) Moon of sunflower seeds (smúk^wa?xm means sunflower).

pæck†án (March) Moon of budding leaves (pæck†).



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səx^wk^wu^lm (Worker) The literal translation of səx^wk^wu^lm is “the person responsible for” (səx^w) “to work, fix, or create (k^wu^l). The root of səx^wk^wu^lm comes from k^wlncutn, the word for “Creator”. WFN’s Workers are, in a sense, creators, working to create important and valuable programs, services, and tools, and to solve issues as they arise, in order to ensure a productive, excellent, and fruitful government and community. The word also denotes value. Originating from the Creator, WFN’s Workers have inherent value and are to be treated as such - by their supervisors, colleagues, and clients.

səx^wk^wu^lm k^l y^ʔay^ʔat (Director of Operations) The Director of Operations is the Worker who is over (k^l) everyone (y^ʔay^ʔat). Through their team of managers and directors, they oversee all WFN’s Workers.

s^ʔi^lm^tən (April) Moon of bitterroot (s^ʔi^lm^t).

stqá^ʔtk^w+niwt sqilx^w (Westbank First Nation) The people (sqilx^w) living where wind blows (niwt) and forms swamps or puddles alongside a large lake (stqá^ʔtk^w+). Being a windy area, the winds would wash along the shore creating puddles which would either seep into the land, creating wet, marshy areas or wash back into the lake.

ǰ^wi^ʔǰ^wi^ʔtán (August) Moon of sharp grass (ǰ^wi^ʔǰ^wi^ʔt means grass that is sharp enough to cut you).

ǰ^lmix^wm na^ʔ səx^wk^wina^ʔməm (Chief and Council) The Chief of WFN has been chosen by the people to be the overall manager or leader (ǰ^lmix^wm) of WFN. This leadership position is one of servanthood and self-sacrifice. ǰ^lmix^wm’s willingness to lead by example through lifestyle, experience, and wisdom sets the example for səx^wk^wina^ʔməm – the other members of Council - who have also been chosen by the people to be responsible for (səx^w) working (k^w) to oversee things (ina^ʔməm). In seeking to lead well, ǰ^lmix^wm na^ʔ səx^wk^wina^ʔməm are dependent on each other’s willingness to sacrifice for the good of others. Traditionally, səx^wk^wina^ʔməm were those chosen to oversee hunting and fishing or to serve as a sort of enforcer of community laws but the term has now been broadened to incorporate the oversight of government. “na^ʔ” is simply the nsyilxcn term for “and”.

ǰ^lmix^wm siya^ʔ (Chief Saskatoon Berry) is nsyilxcn for Chief Saskatoon Berry, the “Food Chief of all things growing on land”. siya^ʔ signifies Community and



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she embodies the notion of strength that results from being in one place for extended generations. siya? represents all individuals and families working together to create a healthy, prosperous, and independent WFN Community. Membership, housing, health services, education, culture, language and the Sncawips Heritage Museum are all part of yilmix^wm siya?.

yi səx^wk^wina?məm (Council) Those who have been chosen by the people to be responsible for (səx^w) working (k^w) to oversee things (ina?məm). Traditionally, yi səx^wk^wina?məm were chosen to oversee hunting and fishing or to serve as policeman but the term has now been broadened to incorporate the oversight of government.



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8. Approval

The Director of Operations approved this Policy on the 28th day of

sk'əlwístən/September, 2021.

Simon Melanson səx^wk^wulm̓ k̓l̓ yʕayʕat/Director of Operations



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9. References and Related Authorities

[i? sck^wl^t skc^xipla?tat i? sc^xanwix^wt^t/Westbank First Nation Self-Government Agreement](#)

[WFN Strategic Plan 2019/2022](#)

WFN Governance

[stgá?tk^w+niwt i? Stk^wnk^winpla?s/Westbank First Nation Constitution](#)

[Policy 2015-01 Governance Instrument Creation, Review, and Approval](#)

10. Attachments


Appendix A – Tier Athlete Funding Application

Appendix B – Tier Athlete Funding Annual Report



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Appendix A – Tier Athlete Funding Application (page 1)

	<p>Tier Athlete Funding Application</p> <p><i>To be completed and submitted to the Membership Services Manager by applicants for tier athlete funding, in accordance with Policy 2015-25 Tier Athlete Funding</i></p> <p>PROTECTED once submitted</p>	
<p>Date: _____ Amount Requested: _____</p> <ul style="list-style-type: none"> • <i>Level 1 Funding: Maximum of \$200 per fiscal year.</i> • <i>Level 2 Funding: Maximum of \$400 per activity, up to a total maximum of \$1,200 per fiscal year.</i> <p><i>Note: Separate applications must be used if applying for both Levels of Funding.</i></p>		
<p>Tier Level Funding Being Applied For: <input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2</p>		
Member Name(s) (Please print)	Status Number(s)	
A.	601	
B.	601	
C.	601	
D.	601	
E.	601	
F.	601	
<p>Tier Athlete Funding Activity Information (Itemize each purchase separately)</p>		
Member (A., B., C....)	Description of Activity	Cost



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Appendix A – Tier Athlete Funding Application (page 2)




Payment	
<i>Tier Athlete Funding</i> payable to:	
Please select method of payment: <input type="checkbox"/> Electronic Transfer Funds (EFT) <input type="checkbox"/> Cheque If "cheque" was selected, please select method of cheque delivery: <input type="checkbox"/> Pick up at Community Services <input type="checkbox"/> Pick up at WFN Government Building <input type="checkbox"/> Mail (<i>print address below</i>)	
Contribution Back to the Community (Level 2 Funding Only)	
Please indicate how you plan to give back to the community, in accordance with Section 3.h) of Policy 2015-25 Tier Athlete Funding.	
Contact Information and Signature of Applicant	
Name (Please print):	Phone #:
Signature:	Date:
Submission of Application	
Submit application to the Membership Services Manager along with a copy receipts for all purchases or registration information for advance payment requests. Please note Membership Services will not be responsible for any original receipts provided with application.	
Application Submission Deadlines The submission deadline for reimbursement requests for purchases made in the previous fiscal year is April 30 of each year.	
For more information, contact the Membership Services Manager at 250-768-0227.	
For Office Use Only	
Applicant completed the requirement to give back to the community by:	Date:



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Appendix B – Tier Athlete Funding Annual Report



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Reporting Year

Total \$ Reimbursed This Fiscal Year

To be completed by Membership Services, reviewed by Chief Saskatoon Berry Committee/ȳilmixʷm siya? and submitted to Council/yi səxʷkʷinaʔməm each year by May 31 of each year

	Previous Year	Previous Year	Current Year
(e.g. 2018.19 2019.20 2020.21) —————>			
A. Total Tier Athlete Funding applications submitted.			
1) Total Level 1 submissions			
2) Total Level 2 submissions			
B. Total amount of Tier Athlete Funding reimbursed			
1) Total amount of Level 1 funding approved			
2) Total amount of Level 2 funding approved			
C. Total WFN Members approved for funding and reimbursed.			
1) Average amount of funding reimbursed per WFN Member.			
Did all WFN Members who received Level 2 Funding follow through on their obligation to give back to the community in some way?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Additional comments for Council/yi səxʷkʷinaʔməm information:			
Membership Services Manager Signature & Date:			
Chief Saskatoon Berry Committee/ȳilmixʷm siya? Chair Signature & Date:			