



Request for Expression of Interest

Okanagan Art for Apartment External Wall

RFEOI-2019-15 – Okanagan Art for Apartment External Wall

Issue date: December 12, 2019

Closing date and time: 2:00 p.m. PST on January 09, 2020

Expressions received after the deadline may be rejected.

Proponents are requested to deliver and ensure expressions are received and time/date stamped.

Mail / Courier	Electronic (preferred)
Westbank First Nation 101-515 – Highway 97 South Kelowna BC, V1Z3J2 Attention: Purchasing	Electronic copies of the RFP may be submitted to: purchasing@wfn.ca The subject line must contain the following: Response to RFEOI-2019-15 – Okanagan Art for Apartment External Wall
Fax responses will not be accepted	

Community. Leadership. Pride.

This document defines the scope of work and submission guidelines that are to be followed by all participants. Westbank First Nation herein may be referred to as “WFN”.

1. Request for Expression of Interest Summary

Westbank First Nation is requesting Expressions of Interest from local Okanagan syilx artists.

WFN is in the process of finalizing an apartment complex design, and would like to have a portion of the Eastern external wall display Okanagan syilx art, in the medium of the artist’s choice.

2. Scope of Work

The apartment building will be constructed in WFN’s community core on Falcon Lane, Westbank BC. Artists are to consider the local area as it is today and as it was pre-contact, utilizing traditional and modern contemporary art to showcase WFN’s beautiful community and its transformation.

The location of the artwork is identified in the Apartment Rendering in Appendix ‘A’ on the last page.

3. Expression of Interest - Dates

- a. The closing date for this Request for Expression of Interest is **January 09, 2020 at 2:00 PM PST** per WFN Time Clock.
- b. The winning artist(s) will be awarded their contract before **January 16, 2020**.
- c. Final drafts of the proposed art is to be **submitted before March 06, 2020**.

4. How to Submit a Expression of Interest

Expressions of Interest must be delivered by one of the following methods indicated below (I. digitally, or II. Hardcopy). **Fax Submissions will not be accepted:**

I. Digitally:

Email submission to: Purchasing@wfn.ca. Please reference ‘RFEOI-2019-15 – Okanagan Art for Apartment External Wall’ subject line.

II. Hardcopy Physically Delivered to:

Westbank First Nation
101-515 Highway 97 South, Kelowna, BC
V1Z3J2
Attention: Purchasing

Reference ‘RFEOI-2019-15 – Okanagan Art for Apartment External Wall’ on the envelope or cover page.

5. Deliverables

Participants are asked to provide the following information in their Expression of Interest response:

- A. Cover letter introducing the participant and their background, understanding of the project, and their personal vision, and interest in the project.
- B. Copies of previous art.
- C. Draft sketches of the artist's proposed Okanagan syilx art for the apartment.
- D. Pricing.
- E. Recommendations:
 - i. Keep it short and simple. Submissions should only be 5-10 pages.
 - ii. Describe why this project is important to the artist.
 - iii. Include ideas or recommendations outside of what has been requested in this document.

6. Evaluation Process and Criteria

The contract will be awarded to the artist who shows the best overall value to WFN. Submissions will be evaluated using the criteria described in the table below.

Evaluation Criteria

The table below outlines Evaluation Criteria that may be used to evaluate each submitted expression of interest.

Evaluation Criteria	
Creative merit	Appropriateness of art/language
Qualifications (referenced work)	Project Understanding
Proposed pricing	

Appendix "A" – Apartment Rendering



Artists are to focus their art in the area of the red circle. The art may extend itself onto the joining walls, but is meant to be focused within the rock face area extending from the building. The surface material may change based on the submitted art and artist's preference.