



Development Services
301-515 Hwy 97 South
Kelowna, BC V1Z 3J2
p 250 769 4999
f 250 769 4377

WFN Member New Housing Construction Grant Application / Checklist

APPLICANT INFORMATION

First Name:	Mailing Address:
Last Name:	City:
Primary Contact No.:	Postal Code:
Secondary Contact No:	Email / Fax:

HOME DESCRIPTION

Home / Project Address:	<input type="checkbox"/> Same as above*
Postal Code:	City:
Legal Description:	

***Note: The WFN Member New Housing Construction Grant allows for applications to be accepted for new homes and existing qualified homes, constructed after March 31, 2010.**

Forward completed applications to Westbank First Nation Attention:

WFN Member New Housing Construction Grant Applications c/o
Graeme Dimmick, Senior Planner, Development Services Department
301-515 Highway 97 South, Kelowna, BC, V1Z 3J2

Closing Date: **March 25, 2019.**

Applicant: Please ensure that your application package is date and time stamped by the front desk staff at the Lindley Building.

This application forms part of the WFN Member New Housing Construction Grant Policy 2015-86

DOCUMENTATION REQUIREMENTS

Note: This checklist outlines the criteria necessary to evaluate an application. Only applications that are complete will be accepted.

Office Use Only	Applicant	Criteria
<input type="checkbox"/>	<input type="checkbox"/>	I have submitted an application through the WFN Housing Department for an INAC Individual Housing Grant and all INAC required documents (as noted below) are on file.

Office Use Only	Applicant	Criteria
<input type="checkbox"/>	<input type="checkbox"/>	Individual Housing Grant Declaration Form <i>(supplied with INAC application)</i>
<input type="checkbox"/>	<input type="checkbox"/>	INAC Individual Housing Grant Application complete
<input type="checkbox"/>	<input type="checkbox"/>	Proof of Ownership – Copy of Certificate of Possession and subject property Parcel Abstract <i>(supplied with INAC application)</i>
<input type="checkbox"/>	<input type="checkbox"/>	Proof of Income – showing ability to meet the financial obligation required to construct. Acceptable documents include: Preapproved Mortgage, loan documents, letter of intent from lender or bank statement <i>(supplied with INAC application)</i> .
<input type="checkbox"/>	<input type="checkbox"/>	WFN Building Permit and Housing Plans <i>(supplied with INAC application)</i> .
<input type="checkbox"/>	<input type="checkbox"/>	Management Plan <i>(supplied with INAC application)</i> .
<input type="checkbox"/>	<input type="checkbox"/>	Official final inspection report or certificate by qualified inspector <i>(supplied with INAC application)</i> .
<input type="checkbox"/>	<input type="checkbox"/>	Certificate of Occupancy <i>(supplied with INAC application)</i> .
<input type="checkbox"/>	<input type="checkbox"/>	WFN Completion report

APPLICANT ACKNOWLEDGEMENT

By signing this application form, the Applicant attests that the information provided on this and all supplemental application forms is true and correct to the best of their knowledge. Any material falsehood or any omission of a material fact made by the Applicant with respect to this application may result in an invalid application and potential exclusion from this and other WFN Housing Grants.

I have met all the WFN requirements including;

1. That the Grant shall serve as a subsidy towards the cost of construction of a home, or existing qualifying home, on Westbank First Nation Reserve lands.
2. That in making this application I have met all of the requirements of WFN and Indigenous and Northern Affairs Canada.
3. That I have not received any other allotments of land, housing or other WFN housing related grants or funding.
4. That I will construct the home on a property on which I am the legal Certificate of Possession holder.
5. That I agree to pay in full any outstanding housing or other debts owed to WFN prior to receiving the grant funding.

I, the Applicant, confirm that all required information has been provided and is correct.

Applicant Signature

Date